

# MINUTES

## Potter Road Elementary School PTO

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*Date | time* 4/11/2018 7:30 PM | *Meeting called to order by* SaRah BoweRs

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### Welcome – SaRah BoweRs

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- Welcome by SaRah BoweRs, and introduction of Tristan and Maureen, PRS third graders. They presented their idea of an arcade fundraiser, similar to Caine’s Arcade. Children would design and build games, perhaps with support of engineering teachers. Discussed having games at end of the year picnic. Idea was well received and will be looked into further.

### Administration Report – Assistant Principal Larry Wolpe

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- The two-way program is being developed
- Michelle DaCosta will become new Vice Principal in July 2018
- 4/24 is first day of MCAS testing
- Kindergarten open house events went great
- 5/2 a meeting before school committee will take place to review the school improvement plan, which has been worked on extensively

### Treasurer’s Report – Kevin Harris

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- For this period, \$61 from Amazon, \$23.45 interest earned, \$194 from La Cantina restaurant night, \$215 Square One Art. These are all increases from last year.
- Activities are way up from last year – the fee intake is double as of right now. Kids are participating!
- For the year, \$1,300 from Amazon, \$120 interest earned, external (not budgeted) donations \$1,376.
- Upcoming expenses include teacher’s lounge upgrades and the Mathworks program
- A fraudulent charge was found on the card and credited back

### My School Anywhere update – SaRah BoweRs

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- Moving to MySchoolAnywere program and app is underway. Although fee is \$398 per year, it will save approximately \$400 as the printed directory typically costs around \$800. Advertising will still be available and can be rolled throughout year, producing income to offset annual fee. We will be able to do one data dump at the end of the year, with the hope being kindergarten families will have entered their info at orientation. The store will be Paypal based.

### Committee Reports

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- Hospitality – Lisa Slavin
  - Bus driver appreciation went very well, drivers were very appreciative.
  - Wednesday 5/2 will be teacher appreciation lunch, a signup genius will go out soon. Instead of purchasing a gift, some updates (A/C, painting) will be done to the staff room.
  
- Fine Arts Night
  - Wednesday 5/23. Volunteers will be needed to help prepare and hang art. A signup genius will be sent out.
  
- Drama Club – Betsy Fishman
  - Show will be Friday 05/18 and Saturday 05/19, tickets will be sold on storefront, most likely around \$5/ticket with a family maximum for cost. The show has been cast and everything is going well!
  
- Boosterthon/Fun Run – Adina Kurzman and Kristi Johnson
  - Run will be Wednesday 06/06
  - Thursday 5/17 teachers will meet with Boosterthon planners at 1:30, and will learn what they need to do, as well as how to set classroom goals.
  - Pep rally will be Thursday 05/24 (a whole school assembly), and is the first day of a two week period of pumping up for the event.
  - K and grades 1 & 2 will run at 9:30; grades 3,4, & 5 will run at 10:45. Each run takes approximately one hour.
  - Our goal is \$10K (after company fees are paid).
  
- Lego and Robotics Clubs – Kevin Harris
  - They are hard at work on their robots. Sunday 5/20 will be hosting the 3<sup>rd</sup> annual robotics challenge.
  
- Boston Marathon
  - Ms. Gately is running the Boston Marathon 04/16. A banner of support is in the hallway, and will be brought to marathon. T-shirts are available for purchase to support her.
  
- Board and Committee Chairs
  - Next year a parent for each grade level who speaks both English and Portuguese to act as a liaison is going to be searched for.
  - Board positions will be voted upon at next month's meeting.
  - The Ball Drop, which takes place annually at the school picnic, needs a shadow for this year.

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Motion to Approve Minutes – SaRah BoweRs

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Both December and March minutes were approved by the board.

The next PTO meeting (and last of this school year) will take place **Wed. May 9<sup>th</sup> at 7pm.**

Meeting was called to a close by SaRah BoweRs at 8:45pm.