

# MINUTES

## Potter Road Elementary School PTO

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*Date | time* 9/14/2016 7:00 PM | *Meeting called to order by* Presidents Adina Kurzman and Kristi Johnson

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### Board Introductions by PTO Presidents Adina Kurzman and Kristi Johnson

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The 2016-2017 Potter Road PTO Board was introduced:

Presidents: Kristi Johnson and Adina Kurzman

Vice Presidents: Lisa Gold and Suzanne Burke

Secretaries: Sharyn Richards, SaRah BowerS, and Kari Canney

Treasurer: Andy Aylesworth

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### Administrator Report by Principal Paula DelPrete and Assistant Principal Larry Wolpe

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Potter Road had a great start to the year. Being able to start the year with a full, five day week seems to have helped students and staff jump right back into the school year routine.

Potter Road has several new staff members this year:

Literacy Coach: Dana Feingold

ESL Coach: Luisa Callahan

Math Coach: Barbara Rappaport

1<sup>st</sup> Grade: Sara Rodriguez

Instrumental Music: Andrew Kosiba

1<sup>st</sup> Grade Aid: Elizabeth Edwards

Long Term Sub, 4<sup>th</sup> Grade: Shailyn Wilder

Physical Education: Laurie Cockerline

2<sup>nd</sup> Grade: Elise Gately

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The Synopsys Corporations will be working to spruce up the grounds at Potter Road School. This is part of the company's Global Volunteer Month initiative to support employee volunteerism. The organization is looking for ADULT volunteers. The event will take place on Thursday, September 29 from 845AM until 5PM. If you are interested in helping, please visit <https://www.eventbrite.com/e/2016-synopsys-marlboro-global-volunteer-month-event-registration-27398216804> for information and to register.

On Wednesday, September 28<sup>th</sup>, educators from around Massachusetts will convene for Outreach Live – a presentation on science programs for all ages. More information will be sent out soon.

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### Introduction to PBIS by Assistant Principal Larry Wolpe

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The Framingham School District will be implementing a new system entitled Positive Behavioral Intervention Supports. The purpose of this initiative is to help our students learn appropriate behaviors, acknowledge when

those behaviors have been followed, and to reward positive behaviors. By the end of the 2017 school year all Framingham schools are to have this system in place. Potter Road has 3 core values of which all the appropriate behaviors follow. They are Be Safe; Be Kind; and Work Hard. Staff at Potter Road are teaching students how to accomplish each of these values in every setting at Potter Road – from the classrooms to the hallways and even on the bus. A reward system is in place that has been well received by students and staff. “Panther Paws” are given to those students who are exhibiting expected behaviors and collecting these paws puts students in line for extra recess, Panther of the Week recognition, and other rewards.

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### Nurse Archambault's Report

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Nurse Archambault wishes to extend a thank you to the PTO for all the support she receives. Because of the PTO, Nurse A was able to purchase special emergency kits for each classroom.

Hearing and vision checks are going on now and Nurse A was able to acquire the needed volunteers through the Loop. Thank you volunteers!

The school has seen 4 confirmed cases of Hand, Foot, and Mouth disease (1 adult, 3 kids). Please be aware of this and keep an eye on your children for any signs of the illness. A stomach bug has also been going around so be aware of that as well.

Dr. Chris Hauck has offered to be a speaker for Potter Road. He is a chiropractor who is a wealth of knowledge of wellness.

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### Treasurer's Report by Andy Aylesworth

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The PTO is starting the year with a balance of ~\$26,000 and has an annual budget of ~\$26,000. Fundraising will help to cover expenses. Some great ongoing fundraising to be aware of:

Amazon: made ~\$300 this summer. NOTE: Better to use the link from the Potter Road website than to go through smile.amazon.com. Link:

<https://www.amazon.com/?ie=UTF8&camp=1789&creative=9325&linkCode=ur2&tag=pottroadelem-20>

Target: made ~\$2500 last year. This program has ended and we will need to find a way to replace this income.

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### President's Report with Kristi Johnson and Adina Kurzman

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Every parent and every teacher is a member of the Potter Road PTO! The PTO meets on the 2<sup>nd</sup> Wednesday of every month at 7pm. The main goal of the PTO is to raise funds for the school.

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### Committee Reports

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Charleston Wrap - Jodi Rubin

Volunteers will be needed in November to help organize orders when they arrive. Sign up to come.

Scholastic Book Fair – Suzanne Burke

Books fairs will be held in December and June lasting for a full week each and with one evening event in December. The two fair dates offer the opportunity to buy gifts for the holidays and prepare for summer reading. Volunteers will be needed for each day to help run the fair. Sign up to come.

BOKS – Chris Lewis

BOKS will be starting it's 8<sup>th</sup> session on October 14<sup>th</sup> and will run every Monday and Friday through December 19<sup>th</sup>. BOKS admission is done on a lottery basis and forms will be distributed in upcoming Friday folders. Volunteers are needed and the children of volunteers will get a guaranteed entry into BOKS. Sgt. Jimmy Lock will be returning as volunteer and, new this year, we are hoping to work with a student volunteer from FSU.

#### Pumpkin Fair – Lynne Lavini and Jasmine Laffin

The Pumpkin Fair is the biggest event of the year. This year we hope to add a Pie Eating Contest, Haunted House, Wipe Out, and a Chili Cookoff. Roughly 100 volunteers will be needed to help this event run efficiently. Two sign up will be sent for this: one for older kid volunteers and one for adults.

#### Sweetheart Dance – Kari Canney

Last year was the inaugural Sweetheart Dance and it was a success. This year the dance will take place on Friday, February 3<sup>rd</sup> with a snow date of February 10<sup>th</sup>. Sign up to come.

#### Esta Rite Smith Scholarship – Alisa Zaref

Provides a \$1200 scholarship to college for former Potter Road students.

#### KWAC – Jill Krejdovsky

Kids With A Cause meets once a month for themed community involvement opportunities including coat drives, food drives, caroling, etc. KWAC student participation is only limited by the number of volunteers available. Forms will be distributed in Friday folders for students and volunteers.

#### KIDSTUFF – Aimee Stanley

KIDSTUFF, coupon books that are sold by students for \$25 and yield a 50% return to the PTO, will be coming out in mid-October. Volunteers needed for one evening to prepare books for students to bring home. Sign up to come.

#### Restaurant Fundraisers – Colleen Frost

Last year Potter Road had fundraising nights at Five Guys, Samba, Margaritas, and Kelly's. We are looking for more restaurant ideas and additional volunteers. Contact Colleen at [colleen.frost@hotmail.com](mailto:colleen.frost@hotmail.com).

#### Lego Club – Kevin Mullen

Will begin in the spring for grades 1-3. In need of volunteers. Sign up to come.

#### TWPTO – Kevin Harris

The first Townwide PTO meeting will take place on Monday, September 26 at 7pm at King Elementary School. The first meeting will focus on PTO fundraising. Future meetings will be on the 4<sup>th</sup> Monday of the month at 7pm with venues TBD. Future topics will include: Charter Schools, Automated Notifications, Getting Parents Involved in PTOs, Empowering Children to Handle Anxiety and Stress, a School Committee Candidate Forum, and Keeping Kids Safe Online.

#### School Directory – Adina Kurzman

Forms have been sent out for entry into the directory. We are currently awaiting notice from the printer as to when those directories will be printed and available for distribution.

#### The LOOP – Adina Kurzman

The Loop is the email system that the school uses to distribute electronic information to families. Sign up by emailing [PotterRdLoop@gmail.com](mailto:PotterRdLoop@gmail.com). Once your email is received, you will be sent an invitation to join the Loop.

The meeting was called to a close at 8:38PM by President Adina Kurzman. Due to the holiday on October 12, the next PTO meeting will take place on **WEDNESDAY, OCTOBER 5<sup>th</sup> at 7PM.**