

**MEMORANDUM**

Date: February 10, 2023  
To: Framingham School Committee  
From: Lincoln D Lynch IV, Executive Director of Finance and Operations  
Re: FY23 Operating Budget Transfer

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Per policy DBJ - BUDGET TRANSFER POLICY, I am requesting a vote from the Committee to allow me to transfer \$1,301,311.16 from the FY23 salary budget to the FY23 expense budget. Open positions districtwide, specifically in Special Education and Health and Wellness, have forced us to contract with vendors to provide services our students require. By hiring vendors versus filling budgeted salaried positions, expense costs have skyrocketed and are projected to be over budget in both the Special Education and Health and Wellness contract services budget while salary budgets have not and more than likely will not be spent down. This transfer will cover the added expenditures and allow for services to continue and any other required services through June 30 to be provided.