

## MEMORANDUM

**DATE:** December 8, 2022  
**TO:** Climate Change, Environment & Sustainability Subcommittee  
**FROM:** Dr. Robert A. Tremblay, Superintendent of Schools  
**RE:** Plug-In Electric Vehicle (PEV) Charging Stations

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### Background

The Framingham Public Schools (FPS) is working to mitigate its impact on the environment from fossil fuels and is pleased to support Plug-In Electric Vehicle (PEV) Charging Stations across the district.

At this time, we are unable to find any existing MASC model policies governing the use of PEV Charging Stations. This, to me, suggests that Framingham is, once again, trendsetting as a matter of public school policy development.

The District has installed the following PEV Charging Stations which are currently available at no cost to the user:

1. McCarthy Elementary School Parking Lot
2. Harmony Grove Elementary School Parking Lot
3. Farley Building Administration Parking Lot

Future expansion of PEV Charging Stations in the District include the following locations:

1. Fuller Middle School Parking Lot
2. Other School Parking Lots as the Eversource EV Charging Station Installation Program will support

### Proposed Policy Language

The Framingham Public Schools (FPS) plans for the installation of public and fleet Plug-In Electric Vehicle (PEV) charging stations in a responsible manner and manages installed public PEV charging stations with monitoring and parking charges to enable fair user access and defray associated operating and maintenance costs. FPS campus charging stations are open for public use (excluding those designated for fleet vehicles).

While we hope to be able to continue to expand access to PEV charging stations across all District campuses, the following notes and disclaimers are important to understand, particularly as electric vehicles become a more popular mode of transportation:

- Parking spaces with charging stations for Plug-In Electric Vehicles (PEV) are available on a first come, first serve basis for all employees and visitors in accordance with the following Use Policy and Guidelines.
- FPS cannot guarantee that a charging station will always be available to FPS staff and community members in school and district parking lots. The decision to purchase an electric vehicle should be based on the owner's ability to charge at home or at other publicly available charging stations.
- Charging stations located on FPS campuses are considered as a publicly available convenience that does not replace home charging as the primary charging source.
- Complimentary use of EV charging stations is limited to no more than 4 hours per day. For any duration of a session above 4 hours, FPS will assess a fee to promote the efficient use of the stations and support the availability and maintenance of these resources for staff and community members. To ensure consistency with these priorities over time, FPS will adjust the structure and amount of this fee based on the EV charging station utilization data that it collects.
- FPS encourages PEV owners who park in spaces adjacent to the charging stations to open charge-port covers to let other PEV owners know they are allowed to plug in your vehicle when they are done. When your charge is complete, move your vehicle so other employees can use the charging station.
- PEV stations will be available for use between 5:00am and 11:00pm.

- Where feasible, stations open for public use will be networked to provide location and availability information to potential users with a maximum stay at a rate posted at each PEV charging station. After maximum stay, the parking rate escalations will ensue to encourage space turnover and enable fair access.
- Parking in PEV charging stations is restricted to vehicles plugged in for charging. Vehicles must be actively charging when parked in a charging station. Those in violation will be subject to enforcement action. Applicable rules and regulations shall be posted at each PEV charging station location.
- FPS assumes no responsibility or liability for damage to vehicles using PEV charging stations.
- FPS charging stations may be closed for special event parking, maintenance, and construction.
- Use of random electric outlets on any FPS campus for PEV charging not identified as a PEV charging station is strictly prohibited.
- The FPS Buildings & Grounds Department shall be the clearinghouse for PEV charging station requests. PEV charging station procurement, location, installation, and removal decisions shall be coordinated by the FPS Building & Grounds Department, made in close consultation with the City of Framingham Sustainability Coordinator.
- With new parking lot construction, or the significant reconstruction and/or expansion of existing parking lots in the district, the project shall budget to add:
  - (1) metered EV stall when there are 50-99 parking spaces in the lot.
  - (2) metered EV stalls when there are 100 or more parking spaces in the lot.
  - The installation of metered EV stalls shall be in addition to EV-ready space requirements in the building energy code.