



Framingham Public Schools
Robert A. Tremblay, Ed.D. Superintendent of Schools

OFFICE OF FINANCE AND OPERATIONS
Lincoln D Lynch IV, Executive Director of Finance and Operations
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MEMORANDUM

Date: April 17, 2019
To: Framingham School Committee
From: Lincoln D. Lynch IV, Executive Director of Finance and Operations
Re: Food Service Pilot Program to Respectfully Collect Unpaid Meal Balances

The following is an update on our pilot program to collect unpaid meal balances. The data below represent the communications sent to parents by the Food Service Department and the responses received. Overall, the negative balances have decreased since the beginning of the program on March 1, 2019. See data below.

Negative Balances on **March 1 2019**: -\$76,180.30

Negative Balances after Round 1 on **March 21, 2019**: -\$73,891.00 (decreased by \$2,289.30 since 3/1/19)

Most recent count on **April 16 2019**: -\$74,261.33 (decreased by \$1,918.97 since 3/1/19)

Round 1 of Communications - RECAP

Email

Date: March 1, 2019

Number Sent: 869

Replies: 11

Percentage of Replies: 1.27%

Text and Phone Call

Date: March 6, 2019

Number Sent: 838

Replies: 22

Percentage of Replies: 2.63%

Letter

Date: March 14, 2019

Number Sent: 918

Replies: 15

Percentage of Replies: 1.63%

Round 2 of Communications - NEW UPDATE

Email

Date: March 28, 2019

Number Sent: 854

Replies: 8

Percentage of Replies: 0.94%

Text and Phone Call

Date: April 4, 2019

Number Sent: 644

Replies: 18

Percentage of Replies: 2.80%

Letter

Date: April 11, 2019

Number Sent: 872

Replies: 0

Percentage of Replies: 0.00%

TOTALS: 2,370 communications sent. 26 or 1.10% responses to those communications. \$1,918.97 decrease in balances since start of program
