



**Temporary Subcommittee to Study Options to Improve the
Subcommittee Minutes Taking Process**
Conference Room 2, City Hall
Thursday, January 10, 2019
Open Meeting Agenda

1. Call to Order 4:30pm
2. Subcommittee meeting minutes issues
3. Meeting recordings
4. Transcription service information
5. Discussion of options for minute creation
6. Other business
7. Recommendations
8. Adjournment 5:30pm

