

**FRAMINGHAM SCHOOL COMMITTEE MEETING MINUTES**  
**Desmarais Room – King Administration Building    October 14, 2014**

**Present**

Beverly Hugo, Chair  
Dr. Eric Silverman, Vice Chair  
Michelle Brosnahan  
Andy Limeri  
Jim Stockless  
Don Taggart, III

**Absent**

Heather Connolly, Clerk

**Also Present**

Dr. Stacy Scott, Superintendent  
Dr. Edward Gotgart, Chief Operating Officer  
Mr. Matt Torti, Director of Buildings and Grounds  
Dr. Grace Wai, Director of Curriculum and Professional Development  
Dr. Susan McGilvray-Rivet, Principal of Barbieri Elementary School  
Mr. Adam Goldberg, FHS Principal

**AGENDA**

- I. Meeting with the Public
- II. Recognitions and Announcements
  - A. Barbieri Elementary School
- III. Framingham High School – Student Advisory Committee
- IV. Discussion Items
  - A. Field Trips – Framingham High School
  - B. Framingham School Committee Overarching Goals
  - C. 2014-2015 School Year Goals
- V. Actions
  - A. FY16 Capital Budget Request
  - B. Fiscal Year 2015 Budget Transfers – First Quarter
  - C. ACCEPT Education Collaborative
  - D. Special Fall Town Meeting Warrant Articles – October 21, 2014
- VI. Minutes for Approval
  - A. September 16, 2014 – Executive & Open Session
- VII. Report of Committees
  - A. Academic Data Dashboard – Mr. Limeri
  - B. Buildings & Grounds/Capital Budget Subcommittee – Ms. Connolly
  - C. Finance Subcommittee – Ms. Hugo
  - D. District Wellness Committee – Ms. Hugo
  - E. MASC Legislative Liaison – Ms. Hugo
  - F. Policy Subcommittee – Dr. Silverman
  - G. Real Property – Ms. Connolly
  - H. Suburban Coalition – Mr. Limeri

- I. TEC Board of Directors – Ms. Connolly
- J. Delegate Assembly Resolution Task Force – Mr. Stockless
- VIII Member Reports
- IX. Bills and Payroll
- X. Adjournment

At 7:33 p.m., Chair Beverly Hugo convened the School Committee with six members present. The Chair announced that the meeting would be recorded and broadcast live with assistance from the School Committee’s FHS-TV Producers. The Chair announced that Ms. Connelly cannot attend this evening as she is home with a sick child.

Ms. Hugo reviewed the open session agenda. The first agenda item at each regularly scheduled School Committee meeting is the Meeting with the Public.

### **I. MEETING WITH THE PUBLIC**

Chair Beverly Hugo noted that the first 15 minutes of every regularly scheduled meeting are reserved for members of the public who want to comment on a topic within the School Committee’s purview.

No one came forward.

### **II. RECOGNITIONS AND ANNOUNCEMENTS**

#### **A. Barbieri Elementary School**

A Barbieri Elementary School family has hosted the Spanish Conversation Assistant, made available from the Spanish Ministry of Education and the Spanish Embassy. Tonight the School Committee will recognize and commend the Cullen family for its generosity.

**MOTION: VOTE by Mr. Limeri and seconded by Ms. Brosnahan that the Framingham School Committee recognize and commend the Cullen Family for supporting the Spanish Conversation Assistant provided to Barbieri Elementary School through the Spanish Ministry of Education. Discussion: Ms. Cullen thanked the Committee for the experience. Dr. Susan McGilvray-Rivet, Principal of Barbieri emphasized the tremendous program provided by the Spanish Embassy. Mr. Limeri asked that a letter be sent to the Cullen family thanking them. Mr. Limeri was interested in seeing an idea of what it would cost to continue this if it were paid for through the operating budget. Mr. Cline thanked the family and has visited Barbieri to see the program in action. Mr. Taggart extended his thanks to the family. He said the Two Way program is a tremendous asset to the District. Vote: 6-0-0 with Ms. Brosnahan, Ms. Hugo, Mr. Limeri, Dr. Silverman, Mr. Stockless and Mr. Taggart voting in favor.**

### **III. Framingham High School – Student Advisory Committee**

The School Committee schedules five meetings a year with the Student Advisory Committee. The students present the agenda if they have items. FHS Student Noah

Gelman introduced himself. He said the senior class is having a coffee cake sale until October 21; Panera Benefit night is scheduled for October 30<sup>th</sup>; November 10<sup>th</sup> is movie night and the holiday wreath sale will start 3 weeks before Thanksgiving. The junior class is having a sweatshirt sale; breast cancer fundraiser; planning a Fall Ball for some time mid-November and a movie night around Halloween and a benefit night on November 6<sup>th</sup>. The Sophomore class is having a benefit night on October 17<sup>th</sup>; amazing race is scheduled for November 7<sup>th</sup> with a school-wide scavenger hunt. Freshmen are having elections tomorrow on Future's Day and advisors are trying to schedule a movie night.

#### **IV. DISCUSSION ITEMS**

##### **A. Field Trips – Framingham High School**

Mr. Adam Goldberg, Framingham High School Principal and faculty sponsors of upcoming field trips will be present to discuss a number of field trips. Attached for reference were School Committee Policies IJOA, Field Trips and IJQA-R-2/JJH-R, Student Travel Regulations Including Overnight and Out-of-State Travel.

A summary of field trips was distributed. Mr. Goldberg proposed approval for some field trips faculty members would like to offer. The trips are outstanding in their scope, he said. Having taken a trip overseas in the past, he commended the teachers for their willingness to take students on these types of trips and for adding this responsibility to their personal lives. The teachers take their personal time to do this and they do it for the love of learning and for the students. There are 10 trips planned that range from model congress trip to a competition with the wrestling team and a trip planned by the History Department to Costa Rica and South Africa. A trip to Spain, through the World Language Department is also planned as well as day trips to the 911 Museum and the New York Repertoire Theatre. Some of the trips are significant in cost and Mr. Goldberg is working on an application form that would be available to any student and working on ways to come up with funds for those who may not otherwise be able to afford to participate.

Dr. Silverman said he thought it was great and was thrilled to see so many trips abroad and in the region. He advocated for school department to do anything it could to ensure that as many students as possible could afford to participate. Mr. Stockless agreed and also was impressed with the proposed trips. He said his family benefitted from the ability to participate in trips such as the ones planned. Ms. Hugo echoed earlier comments and said her three children had also benefitted from field trips while they were students at FHS. Mr. Taggart said it was a terrific list of trips and he would like to see a report once it is finalized and a follow-up at the end of the year to hear about the trips.

Mr. Goldberg said he would be speaking to 8<sup>th</sup> grade assemblies in November and also speaking with parents to excite them about FHS and all it has to offer students. Mr. Limeri said the trips were great and he was amazed by the breadth of opportunities. He would encourage the administration to start looking at building in some sort of regular fundraising to help bring these things along.

The Chair noted this item is not on the agenda for an official vote but it does require a vote by the School Committee to approve as some are overnight trips and it will be an action item on the agenda for November 3<sup>rd</sup>. She asked for a consensus motion approving the field trips as proposed. All members were in agreement.

## **B. Framingham School Committee Overarching Goals**

Overarching Goal #1 states the Framingham School District will endeavor to ensure that all schools will have the resources to support consistently high academic performance and achievement for all students.

Tonight, Dr. Grace Wai, Director of Curriculum and Professional Development, was present to share the 2013-2014 MCAS results for the District.

Dr. Wai said she was excited to share the MCAS data. Framingham High School moved from Level 3 to Level 1 and Barbieri Elementary School moved from Level 3 to Level 2. Dunning Elementary maintained its' Level 1 status and Hemenway Elementary remains one of the top performing schools in the District. Dr. Wai reviewed a PowerPoint presentation showing growth: 40-60 is considered moderate growth; 60-80 is high growth; 80-100 is considered very high growth. Framingham outscored the state in terms of student growth and is just below in terms of students scoring in proficient or higher. The movement in ELA from 2012 to 2014 is significant. Brophy, Barbieri, Potter Road, Woodrow Wilson and all three middle schools have shown growth. The middle schools have also shown achievement. The student growth percentiles in those schools moved toward the high growth margin in ELA. That means that their school performed better than 60 schools in terms of growth. Increased achievement follows growth, she said. Several factors helped move the District in this direction, she said. One factor was the District implemented Balanced Literacy in K-5 supported through the lab classroom model. Work continued with Teachers Learning Alliance and use of best practices in ELA and social studies in grades 6-8. Literacy coaches are in every elementary school and department heads are at each of the middle schools and the high school. Literacy coaches provide "just in time" support or at the time when teachers need support or professional development. Also, curriculum has been aligned to the Common Core Standards and Mass Frameworks. The majority of middle school curriculum is aligned and ongoing training of all leaders in the District in terms of Balanced Literacy.

Next steps will include the continuation of support of the implementation of Balanced Literacy through partners with Teachers Learning Alliance, Discovery Ed tech books which is a resource for social studies and science. We need to continue to build a system of support for all learners through developing a Multi-Tiered-System of Support and continuing work with the development of a comprehensive assessment system.

Readers Workshop and Writers Workshop require extensive classroom libraries so we need to make sure there are enough books in the classroom, she said. We also need to make sure we have the best assessments available and then the best interventions. The District will continue to build the instructional capacity of all the coaches and

department heads. One important piece is the built-in time for teachers to collaborate as a grade level. These times will be used to focus on student achievement and instructional practices.

Achievement in mathematics from 2012 to 2014 was significant. Barbieri showed high growth. Cameron and Walsh Middle Schools had high growth. Fuller Middle School did not have high growth but there was a large increase in the number of students who are scoring proficient or higher. The factors that contributed to the growth are: Curriculum in K-5 is aligned; there are some supports build in; provided IXL mathematics program that provides support and challenges students; built-in support and professional development for part time math coaches in 7 out of 9 elementary schools; full time department heads in grades 6-12.

Next steps will include training for instructional leadership for math coaches to deliver professional development. The District still needs to map the curriculum and revise as needed. We will strive to provide opportunities for all teachers to deepen their math knowledge and infuse standards of math practice in instruction, she said.

Dr. Wai stated that science and technology is tested in grades 5 and 8. Throughout the past four years, 70% of students scored in the Needs Improvement category. At the high school, they have two years to make up for some of that and there are incredible numbers of students who are proficient and advanced when they take the test in the 10<sup>th</sup> grade.

Next steps include building a curriculum that is aligned to the Mass Frameworks and closed modeled after the Next Generation Science Standards. MCAS will remain the state test for Science, Technology and Engineering. We need to review the curriculum and try out pilot programs that are focused on the science practices and standards, she stated. The District will explore K-12 models that include technology and engineering studies. We will look for strand for K-8<sup>th</sup> grade. The District will also seek partnerships and grants that will enable the development of science/ STEM/STEAM pathways as a hallmark of the District, said Dr. Wai.

In ELA, the District must reach the target of 91.9% which means the gap will need to close every year until we meet or exceed that target by 2017. In science and technology, the District also has to close a gap. The High School has met or exceed all of its targets. It is the K-8 schools that need to work toward closing those gaps and meeting the targets.

Dr. Wai said in conclusion, Framingham Public Schools has improved the accountability status of two schools and many of our schools are quickly growing. All of the middle schools have demonstrated strong movement in ELA and mathematics. FPS has continued the momentum for curriculum alignment and need to build a high quality assessment system that will inform our instruction.

Chair Hugo thanked Dr. Wai for her report and applauded the District tremendous results. She said two years ago, there was declining scores and it is nice to see major results in mathematics and ELA. Mr. Taggart sees the disparity between the elementary school scores and the tremendous results at the high school. Dr. Scott said that a lot of what happens in K-8 is foundational. Each child is unique and different and we need to make sure each child is receiving what they need so when they are ready to blossom, they blossom, he said. Students are getting quality energy, time, instruction which prepares them for the high school. Dr. Scott continued and said as we align the system as a whole, you see the growth scores increasing, so students are able to gain performance faster. The District is setting the stage for a growth mindset so everyone is thinking about growth as the target. Building a quality tiered system of support will help. Students in the general curriculum could receive Tier 1 interventions to provide support; when they struggle, they would move to Tier 2, and so on. The District is also getting better at placing coaching at the schools to help students and teachers refine their instruction and increased the collaborative teaching time for teachers, creating a strong safety net for students that will increase performance. Mr. Limeri said he thought the problem with low performing elementary and high performing high schools was not unique to Framingham. Mr. Limeri asked if there were any indicators at the middle school level that showed areas of need. Dr. Scott said problems at middle school level were because of the integrity of the program and we have begun to strengthen that area. We have increased coaching and support which has help to create solid foundation, he said. Alignment is key, said Dr. Wai, and the consistency between and among schools.

Dr. Wai said over time the scores did move and this year it was significant. Mr. Limeri was curious to see the data for science and technology. Mr. Limeri also asked how the District identifies classrooms that should be lab classrooms and how we ensure those classrooms are presenting the best role models year after year. He said it would be helpful to have a presentation in the future about that system. Dr. Scott agreed that it would be an exciting conversation. Dr. Wai said the District has identified, in each school at one or more grade levels, a teacher who would serve as lab classroom. Teachers are allowed time to be released from their primary assignments to watch the lab classroom teacher and in turn, take what they saw back into their own classroom. Mr. Stockless also thanked Dr. Wai for the presentation and asked about applying great strategies to other areas. Dr. Wai said the focus has been on reading and math. The next area will be science, technology and engineering, however, we also have STEAM and STEM going on and kindergarten and 5<sup>th</sup> grades creating the standard project based learning units. She said that is one area where we are trying to gather momentum. There is a STEAM Coordinator working with all science teachers at the middle school level just as the Humanities Coordinator works with all the social studies teachers. Mr. Limeri commented that MCAS does not test social studies and it would be good to use an assessment that the assessment committee is working on to gauge performance. Dr. Wai said the state has asked that we create common assessments and our social studies team at middle school through grade 12 are creating those assessments and those will become a way for the District to measure progress and student growth. She said social studies is not ignored because it is imbedded into the

Common Core ELA Standards and it is about being able to take text, compare it, analyze it, use the text in closed reading and all of that analytical writing is part of social studies.

Dr. Scott said he will ask the Curriculum Department what it needs to create a comprehensive assessment plan around social studies and will bring that to the School Committee for consideration when building the FY16 budget.

Dr. Scott said he is in the process of completing a letter for Town Meeting members sharing this information. He suggested the same information be shared with local realtors.

### **C. 2014-2015 School Year Goals**

The 2014-2015 School Year Goals have been created using Vision 2020: Excellence and Equity, as its guide. The District Improvement Plan, accepted by the School Committee at its meeting of September 16, 2014 also based its plan on Vision 2020. Dr. Scott will lead the School Committee in a discussion of the Draft 2014-2015 Goals with the intention on having them approved and accepted by the School Committee at its meeting on November 3, 2014.

Dr. Scott said the format follows the same as past years. Mr. Limeri suggested adding PARCC under Student Performance, i.e., "MCAS/PARCC". Dr. Scott said the state is not necessarily changing its accountability process; they are transferring the testing from MCAS to PARCC and the two are correlated one against the other. Data from MCAS will be tied to the data from PARCC so they will be consistent in terms of levels and calibration. MCAS will still be in place for 10<sup>th</sup> grade. Mr. Taggart was interested in learning more about the Aspiring Leaders Academy. Dr. Scott said that between 30-40 leaders had participated in the program last year. It was started in the interest of supporting those in the District who have an interest in future leadership capacity and also an interest in helping those in the positions of leadership to help them onto the next level of promotion. Dr. Scott extended a standing invitation to School Committee members to attend any session of the Leadership Academy program.

Ms. Hugo asked about the expansion of implementation of TeachPoint for Supervision and Evaluation. Dr. Scott said TeachPoint was the chosen system by the District to facilitate the supervision and evaluation process for teachers and supervisors. It provides them a place to do digital recording of their observations and evaluations that allow a digital sign off which allows them to go on line and manage a two-way communication between themselves and supervisors or vice versa. It is a very useful way to manage the conversations and organizes all the communication, he said.

In terms of integrating Special Education, Bilingual, Sage, etc., Dr. Scott said the District is looking for ways to increase the least restrictive environment within each school to make sure that as much as possible, pull-outs are decreasing, students are maintained in general education classrooms and support is pushed in as necessary. He said it is important to be clear that we maintain the integrity of what those programs are designed

to do and IEPs are met within strict guidelines. Dr. Silverman suggested looking for more ways of strengthening gifted and talented students and make certain the District is offering appropriate intellectually challenging material. Dr. Scott said he endorsed that and through professional development and increasing opportunities for collaboration allows teachers to meet that goal. Dr. Silverman was also pleased to see a goal for social and emotional needs of all students. Dr. Scott said it was essential and he envisions integrating the educational component of schools with enhancing socio-emotional development. He was also pleased with the initiative to improve communication.

Mr. Limeri asked for clarity in terms of the measures to use against the detailed goals and action plan. Dr. Scott said his goals as Superintendent are the three categories called for in his evaluation. The specific measures are to try to create smart goals for the Committee to see how these things are flushed out in his work in the District and specific actions that allow all goals to be monitored. Mr. Limeri said in looking at the District goals, it says to implement Pre-K-12 STEM initiative. He could not follow it connected with other details. Dr. Scott he welcomes the Committee highlighting things they want to see in specific detail and he could get that for them. He said that item was moved to student learning goals. Under student learning goals is implementing and expanding the STEAM offerings in King and Fuller. We are creating offerings in kindergarten that will be measured by how much we are using the baker spaces, etc., he said. In the middle schools, we are identifying project based activities for students. We could put in quantifiable measures. The long term goal is to expand the opportunities from Pre-K-12, said Dr. Scott.

## **V. ACTION ITEMS**

### **A. FY16 Capital Budget Request**

The Capital Budget and Buildings and Grounds Sub-committee met to discuss the FY16 Capital Budget request for the School Department. Mr. Matt Torti, Director of Buildings and Grounds, Mr. George Carpenter, Director of Technology and Dr. Edward Gotgart, Chief Operating Officer, were present to share a presentation and answer any questions.

Ms. Hugo reported that the Capital Budget Sub-committee and the Buildings and Grounds Sub-committee had a consensus vote of 3-0 to recommend this request.

Mr. Torti, Director of Buildings and Grounds addressed the Committee and reviewed the priority request of capital projects. Mr. Torti said this plan was presented to the buildings and grounds subcommittee and the list of priority items was approved in the order it is being presented this evening.

Mr. Carpenter reviewed the technology upgrades planned for the District. He said the first item is the Cisco telephone system. This is the software that runs all of the IPphone system. This is at the end of life. At the end of 2015, it is our wish to continue with the system and it is costly. This request will help expand the wireless capacity. The first step is to get coverage and the second step is to get density. The chrome book labs are

for the elementary schools that will be distributed to each school. Each school will have two mobile chrome book carts. There are approximately 200 or 25% of laptops that were purchased 4 years ago through the first phase of capital that need to be replaced. The 1:1 of 6<sup>th</sup> and 9<sup>th</sup> graders initiative is included in this request. Three of our servers need to be upgraded to run efficiently.

Mr. Limeri asked about keeping laptops in the capital budget and said it would be nice to move it to operating. We had actually begun to do that and it was suggested by the CFO to bring that back into capital, Dr. Gotgart said. Mr. Carpenter said we can substitute chrome books for laptops but there is a cultural shift that needs to take place. It is light and efficient and we have full coverage but some applications do not work well on chrome books that teachers need. Some features are sacrificed and along with some software applications. It can be done but along with that, we would have to provide professional development and training for teachers, Mr. Carpenter stated. Mr. Limeri said instead of giving them laptops the District could give them chrome books to access their VM's. Dr. Scott said the culture shift is a system wide shift to be able to work in the cloud. He said he knew the teachers are challenged by the numbers of technological solutions we have on the table and he was sensitive to that. The District is implementing TeachPoint, Itslearning, Aesop, etc., and those initiatives are nudging us as a community to do more work in a paperless format, he said. If we force the shift we are putting more pressure on the teachers to manage the shift while managing other changes as well, said Dr. Scott. We need to monitor the pace of changes, he said. He did state that the shift to the cloud will happen as teachers are more familiar with the Google environment. Mr. Limeri said a VM would be the same as using a PC. He thought it would simplify things because everyone would be using the same thing. Dr. Scott said it is useful conversation but he hoped his point was clear that moving people into the virtual world, as similar as it is, will cause a certain amount of angst. Ms. Brosnahan asked about PARCC and whether this year or next, will this technology enhance the student's ability to take the tests on line. PARCC does support chrome books, Mr. Carpenter said. Basically, the chrome books are put in kiosk mode and can be transported from school to school, as tests are scheduled, and it allows them to power up to the PARCC test very easily. The intent of the chrome book was with the PARCC testing in mind, he said. By having them now it gives the students the time to get comfortable with the devices.

Dr. Silverman wondered if the District moves forward with this project and increase our data on the cloud, we may be locked into a paradigm. He said he was concerned about turning everything over to a proprietary company and asked how many years in the future, did the District expect to use the cloud. Mr. Carpenter said that 20 years ago, we were implementing file servers and file shares. This has expanded this out to the internet and is available anywhere at any time. This shift in technology is going in that direction and as a District, we need to be able to follow that model because that is what is available to us today. It may be that at some point in the future, we need to design something for ourselves but we do not have that capacity now, he said. Dr. Scott said he was at Google last month and asked them that question, i.e., 'can we afford to be that dependent upon you.' From their perspective, they are simply articulating that

education is an area where they can make money and they can afford to learn and provide use and allow us to do what we do at a nominal cost. When their learning management system comes of age, we may not be able to afford it, he stated. Dr. Silverman said he was not questioning the decision but as it rolls out, wondered if we locked ourselves into one LMS. Mr. Carpenter said he thought it was important that we understand the standards but if looking at those standards, protocol and data model, and if this company decides to increase prices, or something like that, the shift to a new model is easier than spending the majority of our time doing professional development training. Dr. Scott said the District's management system is Itslearning and the District was going to stay with that for the foreseeable future. At this point, the Committee thanked Mr. Carpenter for his report and he left the meeting.

Mr. Torti said the dollars shown on the materials provided to the Committee are estimates. He reminded the Committee that these projects are for next year and costs shown are the best guess as to what it will cost one year from now.

Asbestos abatement is required for floor tiles, ceiling tiles and pipe insulation at Stapleton Elementary School. Stapleton was originally constructed in 1922 and major additions were constructed in 1956 and 1972. Asbestos containing material is located throughout the building. The intent is to continue to maintain Stapleton and replace approximately 35,000 square feet of floor tile and pipe insulation with new non asbestos containing materials.

Another item is security enhancement throughout the District. Mr. Torti said in the spring of 2013, the School Department submitted an initial security capital request that was funded and provided significant improvements to school security. This request for funding will further support and enhance security measures for all schools by providing cameras to specific areas, two-way radios for schools, security system replacement at Cameron Middle School as well as access control packages on a total of 23 doors.

The Food Services Department is in need of kitchen and cafeteria equipment. Most kitchens are operating with original equipment and furnishings that are beyond their expected useful life. The King School also is in need of new equipment.

Another multiple system phased project is mechanical, electrical and plumbing upgrades. Paving replacement and storm water systems at all schools will need to be addressed. Funding includes design costs for storm water upgrades and paving replacement and the Town Unit Pricing Contracts will be utilized.

Stapleton, Barbieri, Dunning, Brophy, Potter Road, McCarthy Elementary Schools as well as Walsh Middle and Framingham High were cited for non-compliant curbs, sidewalks, curb cuts, handicap ramps and deteriorated pavement in the ADA Town-wide transition plan. Mr. Torti said funds are being requested to address those issues.

Heating ventilation/Air conditioning upgrades are needed at Dunning, Hemenway, Juniper Hill and McCarthy. Walsh, Dunning and Barbieri will be addressed in FY17. Wilson Elementary will be addressed in FY18.

The pool area of the Farley School roof was not included in the roof replacement performing by the current tenant, MassBay Community College, Mr. Torti reported. This portion of the roof is in poor condition and must be replaced. Water has deteriorated the structure and a contract is currently being processed to obtain design and construction estimates, he said. The exterior siding and copper roof also require replacement.

Stapleton Elementary School is in need of exterior envelope upgrades as well as masonry repointing and steel lintel replacement to prevent damage caused by moisture infiltration and support the capital investments already made to this historic building by the window and door replacement project.

Mr. Torti reported that due to enrollment, the School Department is in need of new furniture. Most of the schools have the same furniture that was purchased during their construction in the sixties. There are over 200 classrooms that are using outdated furniture. Dr. Gotgart said the district did visit a furniture supplier in terms of supplying new STEM/STEAM furniture. Teachers are very happy with what was purchased this year for King. We furnished kindergarten at King with a different line of furniture. We do have a standard now for classroom furniture. We are comfortable that it meets the needs of students and teachers and is affordable. We will purchase furniture on an as needed basis. This is the first year we got capital for furnishing and we used that to furnish king so we are very thankful for that, he said. Mr. Taggart suggested bringing an older desk to Town Meeting and a new piece or picture of new furniture so people can see what they are talking about. Dr. Gotgart said that could be done.

Included in the request was the purchase of 2 trucks for the Buildings and Grounds Department and 2 trucks for the Food Services Department. The FHS locker room will require replacement lockers which is also included in this request.

Framingham High School's renovation, with MSBA funds, was closed out in 2006, Mr. Torti stated. The building was designed to be fully air-conditioned; however, all sections of the school were not provided the final mechanical equipment due to a lack of funds. The original design of the portion of the building without air conditioning did not allow for the opening of windows. In addition, the air handling is insufficient to provide relief during hot days in the fall and spring. Classroom temperatures regularly exceed 80°, he stated. Included in this request is air conditioning of the entire building. He asked why we needed \$50,000 for someone to tell us how much it would cost to do it. Mr. Torti said it is not telling us how to do it but designing how to do it. Engineers have to evaluate everything that is there and redesign the components that will feed all the existing fan coil units and piping that was put in place in the renovation. The air conditioning of the entire building was an alternate and it was unacted upon. The original design called for the cooling towers to be put on the roof. We can put them in the parking lot sitting on the ground which is a redesign of what was planned for the

building originally. Structural steel was not installed on the roof as well as the major components so all the valves and piping needs to be done and the redesign of the unit needs to be done. There is a lot of engineering time involved in plans associated with doing a \$2,000,000 retrofit to an existing building. Ms. Hugo attested to the fact that several of the wings get very hot and it is difficult for teachers and students.

Mr. Torti reminded the Committee that the Town CFO can recommend we do not do some of these projects or change the order. Ms. Hugo said the Capital Budget Committee delved through the request in detail. Ms. Brosnahan stressed the safety of children who are walkers at Stapleton and how much the redesign of how the buses will access the property was an improvement. She understood the need for the trucks and agreed with them being on the capital budget request but she was concerned about Town Meeting's perception of the request. Mr. Torti said that every year he does a presentation to the Capital Budget Committee and provides photographs and details about the condition of the vehicles. They take a lot of abuse. The Town CFO suggested that the trucks be bundled which is why they are presented in the way they are, said Mr. Torti. Mr. Limeri said he was pleased with the priorities and that the asbestos removal made it to the top of the priorities.

**MOTION: Moved by Ms. Brosnahan and seconded by Mr. Taggart that the Framingham School Committee vote to approve the FY16 Capital Budget Request for submission to the Town of Framingham. Discussion: none. Vote: 6-0-0 with Ms. Brosnahan, Ms. Hugo, Mr. Limeri, Dr. Silverman, Mr. Stockless and Mr. Taggart voting in favor.**

Mr. Taggart said the 10 year plan goes along with the direction of the educational programs looking far ahead and he thanked Mr. Torti for doing that.

#### **B. Fiscal Year 2015 Budget Transfers – First Quarter**

Framingham School Committee Policy DBJ (Budget Transfer Authority) stipulates that the School Committee has the authority to transfer certain funds among and between the account classification (Salaries, Additional Salaries, and Expenses) at the request of the Superintendent. On Tuesday, September 23, 2014, the Finance Subcommittee reviewed the document entitled *FY15 Budget Transfers and Journal Entries* and voted unanimously to recommend School Committee approval.

**MOTION: Moved by Mr. Limeri and seconded by Ms. Brosnahan that the Framingham School Committee vote to approve the first quarter *FY15 Budget Transfers*, as presented. Discussion: Dr. Gotgart said it appears that there is a \$59,000 savings in software in the first transfer request. The Human Resources office found a less expensive software program, which is the reason for that number. Vote: 6-0-0 with Ms. Brosnahan, Ms. Hugo, Mr. Limeri, Dr. Silverman, Mr. Stockless and Mr. Taggart voting in favor.**

#### **C. ACCEPT Education Collaborative**

The School Committee will entertain a discussion and vote on continuation of its membership in ACCEPT Education Collaborative.

**MOTION: Moved by Mr. Limeri and seconded by Ms. Brosnahan that the Framingham School Committee vote to approve its membership in the ACCEPT Educational Collaborative and further vote to appoint Dr. Stacy L. Scott as a voting member of the ACCEPT Collaborative Board of Directors. Discussion: none. Vote: 6-0-0 with Ms. Brosnahan, Ms. Hugo, Mr. Limeri, Dr. Silverman, Mr. Stockless and Mr. Taggart voting in favor.**

**D. Special Fall Town Meeting Warrant Articles – October 21, 2014**

The School Committee will entertain a discussion of the Special Town Meeting Warrant articles and take any action deemed appropriate.

The School Committee reviewed the articles and did not see anything that required their vote. There is one prior year bill in the amount of \$126.

The School Committee took no action.

**VI. MINUTES FOR APPROVAL**

**A. September 16, 2014 – Executive & Open Session**

The Chair called for a Consent Agenda vote.

**MOTION: Moved by Mr. Limeri and seconded by Mr. Stockless to approve the September 16, 2014 Executive and Open Session meeting minutes as presented. Discussion: None. Vote: 6-0-0 with Ms. Brosnahan, Ms. Hugo, Mr. Limeri, Dr. Silverman, Mr. Stockless and Mr. Taggart voting in favor.**

**VII. REPORT OF COMMITTEES**

**A. Academic Data Dashboard – Mr. Limeri**

No report. Dr. Scott said the Assistant Superintendent, when hired, will oversee this committee.

**B. Buildings & Grounds/Capital Budget Subcommittee – Ms. Connolly**

Bids for office space will be received by the Town at the end of month and will be opened. At that point, they will be reviewed and decisions made thereafter.

**C. Finance Subcommittee – Ms. Hugo**

Chair Hugo said the Finance Sub-committee heard an updated report on encumbering salaries, spoke about the closing of FY14, end of year report will be coming soon, and the opening of FY16. The Sub-committee also voted on the first quarter budget transfer request.

**D. District Wellness Committee – Ms. Hugo**

The group is talking about social and emotional issues and wellness.

E. MASC Legislative Liaison – Ms. Hugo

The Delegate Assembly will be on November 5<sup>th</sup> at 3:00 in Hyannis. At the next School Committee meeting on November 3, the Committee will review the resolutions that will be discussed and bylaw changes. Mr. Arnie Duncan said Massachusetts asked for a waiver for one more year regarding PARCC or MCAS and was granted a one year waiver.

F. Policy Subcommittee – Dr. Silverman

Dr. Silverman reported that the Sub-committee met on September 23 to being reviewing a series of policy revisions about student discipline and conduct, absences, etc. The discussion will continue next week.

G. Real Property – Ms. Connolly

There is a meeting that they were supposed to have tonight during the School Committee meeting so no one was available to attend.

H. Suburban Coalition – Mr. Limeri

There will be a meeting Thursday at 7:30 at the Newton Marriot. Mr. Limeri will be unable to attend. There are 3 speakers: the President of the Massachusetts Taxpayers Association, State Representative Tom Conroy, and a professor from UMass Boston.

I. TEC Board of Directors – Ms. Connolly

The Chair reported that Ms. Connolly attends a monthly meeting of the Board and travels one hour, each way, to East Walpole. TEC did start a virtual academy this year called TEC-A. Dr. Scott said TEC-A is having a successful year and there are 4-5 FHS students experiencing some of their courses.

J. Delegate Assembly Resolution Task Force – Mr. Stockless

No change from last report.

## **VIII MEMBER REPORTS**

Ms. Hugo said that Framingham High School Marching Band is doing well. She field quite a few phone calls about a free drink that was available at a store close to the High School. Some people thought it was laced with marijuana. She turned the matter over to the Board of Health. It actually was an energy drink with a name with cannabis leaves and it did say not to give to children.

Ms. Hugo said there are 16 hours of meetings for the month of October not including preparation. The pace will pick up in November when collective bargaining begins. She reviewed the scheduled:

October 15: The Wilmington Library will host the Foundation Commission. Framingham wrote the resolution to review the Foundation Budget that hasn't been changed since 1993. They are accepting input.

October 16: Division I, II, III, IV, and IX will meet for a half-hour (7:00) and give

documentation about advocacy at the State House and what to expect at the State Convention.

- October 20: 6:00 – Finance Sub-committee meeting  
7:00 – Policy Sub-committee meeting  
8:00 – Capital Budget/Buildings and Grounds Sub-committee meeting
- October 22: 6:00 – 9:00 will be Interest Based Bargaining Training Session with the FTA on a new way of handling collective bargaining
- October 28: 6:00 – 9:00 will be Interest Based Bargaining Training Session with the FTA on a new way of handling collective bargaining
- November 5-8: MASC/MASS Convention. The Committee will be learning about best practices, current trends in education, cost savings strategies, coping with unfunded mandates, strengthening the leadership team, learning about PARCC and CORE, educator evaluations, virtual schools, insight from state and national experts and networking with school committee members.

#### **IX. BILLS AND PAYROLL**

The Chair asked members to remain after the meeting to review and sign warrants.

#### **X. ADJOURNMENT**

The Chair called for a motion to adjourn.

**MOTION: Moved by Mr. Taggart and seconded by Ms. Brosnahan that the Framingham School Committee adjourn. Discussion: None. Vote: 6-0-0 with Ms. Brosnahan, Ms. Hugo, Mr. Limeri, Dr. Silverman, Mr. Stockless and Mr. Taggart voting in favor.**

#### Meeting Documents

October 21, 2014 Fall Town Meeting Warrant Booklet  
SY15 School Committee Goals  
First Quarter FY15 Budget Transfers and Journal Entries Form  
FY16 Capital Budget Request  
Framingham School Committee Policy JOA, Field Trips  
Framingham School Committee Policy IJQA-R-2/JJH-R, Student Travel Regulations Including Overnight and Out-of-State Travel  
ACCEPT Agreement

*\*These minutes were approved, with no change or amendment, at the Framingham School Committee meeting of November 3, 2014.*

*A copy was forwarded to the Office of the Town Clerk on November 10, 2014.*