

1 **FRAMINGHAM SCHOOL COMMITTEE MEETING MINUTES**
2 **Conference Room 2 – Memorial Building – March 10, 2015**

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4 **Present**

5 Beverly Hugo, Chair
6 Dr. Eric Silverman, Vice Chair
7 Heather Connolly, Clerk
8 Michelle Brosnahan
9 Andy Limeri
10 Jim Stockless
11 Don Taggart, III

12
13 **Absent**

14 None

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16 **Also Present**

17 Dr. Stacy Scott, Superintendent
18 Tricia Simeone, Administrative Assistant

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20 **AGENDA**

- 21 I. Superintendent Evaluation
22 II. Adjournment
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25 **ACTION**

26 The Chair called the meeting to order at 7:06 pm. Beverly Hugo convened the School
27 Committee with seven members present. Ms. Hugo reviewed the items on the agenda for this
28 evening.

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30 **I. Superintendent Evaluation**

31 The Chair will discuss the process and propose a timeline for the Superintendent's Evaluation.
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33 Ms. Hugo said the sole purpose of tonight's meeting is to discuss the Superintendent
34 Evaluation. Ms. Hugo said in the first year they evaluated Dr. Scott on the entry plan and in
35 year two they added seven more standards. For the third year, Dr. Scott is asking to be
36 evaluated on all 41 indicators, as seen on the End-Of-Cycle Summative Evaluation Report. The
37 completed evaluations, which are submitted by each member, will be collected and saved as a
38 part of the permanent record; however the answers will be compiled and read during an
39 upcoming SC meeting. Ms. Hugo noted that any rating other than proficient requires an
40 explanation. The purpose of the evaluation is to help provide instruction on performance.

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42 Dr. Scott said there are four standards with five to six elements each, and each element has
43 additional criteria. By rating all 41 indicators, this helps give members a sense of what he is
44 doing, and allows the Committee to step back and see what he should do more or less of. Dr.
45 Scott said that proficient is the anchor for what it looks like when something is working well.
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48 Ms. Hugo said that Dr. Scott recapped all four standards in the first few pages of the evaluation
49 book and explained how he thinks he fulfilled these standards. Ms. Brosnahan said the timing
50 is off since it is not the end of the year and some indicators are still in the process of being
51 completed. She asked how you would rate these categories. Mr. Limeri said they will look at
52 the progress until now and consider it proficient if they believe the rest will be achieved by the
53 end of the year. Comments can be added to state that an indicator is still in progress. In the
54 next years review, they would then note if the indicator was accomplished or not.

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56 Ms. Hugo mentioned several categories that a member would not know. Dr. Scott said if
57 people need additional information, to let him know and he will gladly provide it. He explained
58 that these indicators are rated based on their knowledge that a process in place, such as
59 scheduled weekly meetings with staff. Ms. Connolly asked if the Committee would get a list of
60 his goals and Dr. Scott said they will be given a digital version of the evaluation with the goals
61 listed on them. Mr. Limeri said each year's evaluation is based on a continuation from the
62 previous year and this should be taken into consideration for each goal.

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64 In regards to external reviews and audits, Ms. Hugo asked if the reports or a summary of the
65 reports can be provided to the Committee. Dr. Scott said some are currently listed in the book
66 of evidence but he will gladly provide any additional documents. He noted that not everything
67 is in the book as it is a reference guide. Ms. Brosnahan asked if Dr. Scott could provide a
68 summary of the Step 4 Mid Cycle Goals. Ms. Hugo said the evaluation will be difficult to
69 complete and she encouraged the Committee to continue to ask questions as they proceed.
70 Mr. Stockless asked when the evaluations need to be completed by and Ms. Hugo said they
71 need to be handed in by March 31, 2015.

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73 **II. ADJOURNMENT**

74 The Chair asked for a motion to adjourn.

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76 **MOTION: Moved by Mr. Stockless and seconded by Mr. Limeri that the School**
77 **Committee adjourn the meeting. Discussion: None. Vote: Ms. Brosnahan, Ms.**
78 **Connolly, Ms. Hugo, Mr. Limeri, Dr. Silverman, Mr. Stockless and Mr. Taggart voted in**
79 **favor; 7-0-0.**

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81 The meeting adjourned at 7:29 p.m.

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83 *These minutes were approved by the Framingham School Committee at the meeting of March*
84 *17, 2015.*

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86 *A copy of the minutes was forwarded to the Office of the Town Clerk on March 18, 2015.*

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88 **MEETING DOCUMENTS**

89 2014 – 2015 Superintendent Evaluation - Book of Evidence
90 End-of-Cycle Summative Evaluation Report: Superintendent
91 Massachusetts Model System for Educator Evaluation: Part III
92 Massachusetts Model System for Educator Evaluation: Part VI