



## AmeriCorps Massachusetts Promise Fellow

### Service Site: Framingham Public Schools - Department of Community Resource Development

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AmeriCorps Massachusetts Promise Fellows deliver the resources young people need to be successful in life by creating, managing, and leading meaningful out-of-school time programs for youth in grades 6-12. Fellow projects focus on college and career exploration and/or academic enrichment.

**The Massachusetts Promise Fellowship** achieves this by placing AmeriCorps Fellows with schools, non-profit organizations and state/local government agencies that focus on fulfilling the needs of our youth by providing: *a caring adult, a safe place, a healthy start, a marketable skill, and an opportunity to give back.*

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**Framingham Public Schools Service Description:** The Mass Promise Fellow (MPF) will work in coordination with Framingham Public School's (FPS) Department of Community Resource Development (CRD) to support the implementation of Cameron Middle School's Resiliency for Life Program (RFL). Founded in 1999, Resiliency for Life is an academic intervention and dropout prevention program within the Framingham Public Schools that serves students who are at high risk of academic failure.

#### Essential Responsibilities:

- Meet with RFL High School advisors to examine the RFL model, adopt best practices, and create sustainability
- Plan for high school and middle school students, in and after school, to help complete missing assignments, and be a supportive adult in their lives
- Develop a monthly calendar of enrichment activities and workshops based on student interest
- Plan and organize community/family events in collaboration with building-based Out of School Time (OST) coordinator
- Survey students to assess their needs and develop responsive programming
- Implement and design curriculum that supports student academic goals
- Meet regularly with the Manager of Secondary OST to review strategic plan, assess recommendations, and set goals.
- Meet with families and students to help provide more direct support for students success
- Participate in Framingham Public Schools and Community Resource Development professional development and staff meetings
- Complete program evaluation requirements including but not limited to preparing monthly reports, a youth attendance tracker, and time sheets

#### Qualifications:

- At least 2 years experience working with students and families from diverse cultural, socioeconomic

backgrounds and abilities

- Willingness to work with students with special educational or emotional needs
- Demonstrated knowledge of computer use and appropriate applications
- Self-starter with strong organizational skills and can pay close attention to detail
- Ability to multitask, problem-solve, and meet deadlines,
- Demonstrated ability to communicate effectively and respect confidentiality
- Commitment to teamwork and collaboration with diverse groups of people.
- Fluency in a second language skill, Spanish or Portuguese, preferred, but not required.
- Must be a US Citizen, US National or Permanent Resident Alien
- Must be willing to undergo a National Service Criminal History Check, including screenings through the National Sex Offender Public Website, a name-based search of the statewide criminal history registry both in Massachusetts and your state of residence upon application to our program (if not Massachusetts), and a fingerprint based FBI check. *\*Eligibility to participate in MPF is contingent on the results of this screening*

### Fellow Schedule:

- Monday-Friday, 9am-5pm

**Fellow Service Location:** 215 Elm St, Framingham, MA 01701

**Site Contact Name:** Mateo Palfreman

**Site Contact Email:** mpalfreman@framingham.k12.ma.us

### Benefits

For an eleven month, full-time commitment and 1,700 hours of AmeriCorps service Fellows receive:

A taxable living allowance of up to \$18,000/year ♦ Excellent training opportunities ♦ FREE courses at Northeastern University in the College of Professional Studies & discounted courses upon successfully completing the service year ♦ Loan forbearance and an up to \$6,345 educational award ♦ Travel allowance to MPF Meetings ♦ Career coaching and support ♦ Healthcare benefits

### Contact Information

**Apply ASAP!** Applicants are hired on a rolling basis.

Visit [MPF Application 2021](#) to complete a general application **as soon as possible.**

### More Info:

- Selection decisions will be made on or before July 1<sup>st</sup>, 2021. **All position offers will be provisional until 2021-2022 federal funding has been confirmed.**
- Program start date is August 16<sup>th</sup>, 2021
- More information about **FPS** and the youth program can be found at <https://www.framingham.k12.ma.us/domain/70>
- Visit [www.masspromisefellows.org](http://www.masspromisefellows.org) for detailed program information

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*The Massachusetts Promise Fellowship (MPF) is an equal opportunity employer. At MPF, we do not just accept difference — we celebrate it, we support it, and we thrive on it for the benefit of our employees, youth, and our community. We require that all our partners make reasonable accommodations for interviews and service for any and all individuals with a permanent or temporary disability. We actively partner with organizations representing minority concerns and interests to build high-performing teams that mirror the communities we serve.*

### Massachusetts Promise Fellowship

Northeastern University ♦ 360 Huntington Avenue, 232 YMC ♦ Boston, MA 02115

masspromisefellows@northeastern.edu ♦ [www.masspromisefellows.org](http://www.masspromisefellows.org)