

Student



Editing Checklist

Title _____

Name _____ Date _____

Capitalization:

- Sentence begins with capital letter.
- Proper nouns are capitalized (no random capitals)
- Important words in the title are capitalized.

Punctuation:

- Each sentence is punctuated correctly (.,?,!).
- Commas separate words in a list or parts of a sentence.
- Apostrophe is used to show ownership or form contractions.
- Quotation marks indicate conversation.

Focus for essay writing:

- The powerful opening sentence/lead will “hook” the reader & clearly establish your THESIS idea
- Strong topic sentences restate thesis for each section. Main ideas are supported by strong supporting evidence.
- Includes strategies learned: repeating idea, list idea, a story to help prove your thesis & convince your reader of its importance
- Transition words/sentences connect paragraphs & sections smoothly
- Adverbs and adjectives add interest and impact.
- Ending is solid. It connects back to thesis.

Spelling/neatness/proper heading

- Spelling has been checked.