

## Potter Road PTO Meeting Minutes 5/11/11

1. Welcome and Introductions
  
2. Motion to approve the April PTO meeting minutes by CariannSteenbruggen, seconded by Paula DelPrete. Minutes approved unanimously.
  
3. Principal's Report – Paula DelPrete
  - Thanks for the Teacher Appreciation luncheon!
  - Thanks to Art Teacher Donna Maxwell and parents for the Art Show.
  - MCAS is going on through 5/19.
  - MAP opens on 5/30 through 6/8.
  - On 12/14/2011, in collaboration with Dunning, MARC (Massachusetts Aggression Reduction Center) will be holding a 2 hour discussion for parents at Potter Road School.
  - Ms. Lapa Silva will be teaching an extracurricular Portuguese class next school year, and Ms. Iglesias (former Potter Road principal) is exploring coming back to teach a Spanish class.
  - The transportation office has turned down school request for buses for the Drumlin Farm field trip; buses are hard to come by. I'll talk to Transportation Director.
  - On 6/1, grades 3 & 4 will be attending a concert by the Lexington Symphony Orchestra.
  
4. New Slate of Officers for 2011-2012 PTO Board (Vote – All In)
  - Co-Presidents – Kim Comatas & Nancy O'Connor
  - Co-Vice-Presidents – Cheryl Mitcham & Gayle Seletz
  - Treasurer – Maria McHugh
  - Co-Secretaries – CariannSteenbruggen, Tracy Manning & Jacqui Goldberg
  - Portuguese-speaking Liaison – Vacant

- Past Presidents – Cheryl Jones & Sarah Hofschire

5. Treasurer's Update – Maria McHugh

- 2011-2012 Budget was presented. Highlights -
- Additions: Environment Expo (\$200); coupon book; Trivia Night (in lieu of auction)
- Expenses: Mathworks extracurricular tracking; playground maintenance; SPED bus (Special Olympics), but Hemenway will pay for bus due to number of participants they have.
- Budget passes.

6. Esta Rita Smith Scholarship (\$1,250) 2011 Recipient Announced

- Taynara Rodrigues will be attending Simmons College in the Fall.

7. Trivia Night Recap – Maria McHugh & Sarah Hofschire

- Trivia Night made \$5,000.
- Thoroughly enjoyable / good balance of social & fundraising
- Need coordinators next year.
- Do we want to have separate auction vs. trivia given the amount of effort put in? More discussion needed.

8. Kids with a Cause (KWAC) Update – Katie Spring

- Spent two months learning about the military.
- Next month, we'll help out with grounds and recap year's worth of impact.

- Bake sale & bottle/can drive at Environment Night raised about \$80 – to be used for charity of children’s choice? Other uses?
- McCarthy Elementary starting their own KWAC chapter next year.

9. Kindergarten Orientation – Sarah Hofschire for Kim Comatas

- Monday, June 13<sup>th</sup> at 9:45AM. Need parents to attend Q&A sessions.

10. Kindergarten Mentoring Program – Gayle Seletz

- Those who sign up to be mentors are matched with an incoming Kindergarten family.
- Mentors should make at least one connected phone call to incoming parents over the summer. No email or voice mail initially.

11. Important End-of-Year (and Beginning of the Year) Dates

- Kindergarten Show – Thursday, June 16<sup>th</sup>
- 5<sup>th</sup> Grade Sponsored Field Day at Bowditch Field for the Potter Road community on Sunday, June 12<sup>th</sup> from 4-6PM. Track-style event & bake sale. Rain or shine.
- End of Year Picnic – Monday, June 13<sup>th</sup> from 6-7:30PM. Rain Date – Tuesday, June 14<sup>th</sup>.
- Kindergarten Orientation – Monday, June 13<sup>th</sup> (no Kindergarten).
- Move-Up Day – Tuesday, June 21<sup>st</sup>.
- Last Day of School – Wednesday, June 22<sup>nd</sup>, NOON DISMISSAL.
- Playground Mulch Date – Saturday, August 27<sup>th</sup>. Mark your calendars to get the playground ready for the new school year! Volunteers needed!
- First Day Folders – TBD. Help get the crucial information into our kids’ folders! Many hands make the job go faster. As does pizza.

12. Additional Business

13. Townwide PTO – Depression & Anxiety Meeting on May 14<sup>th</sup> from 2-4PM in the Costin Room at the Framingham Public Library. In September, there will be a cyberchat forum sponsored by the TWPTO. Last meeting of the 2010-2011 school year to be held at Wilson Elementary – speaker is Brendan Ryan of Food Services.

*New board members officially begin their terms in June. See you next year!*