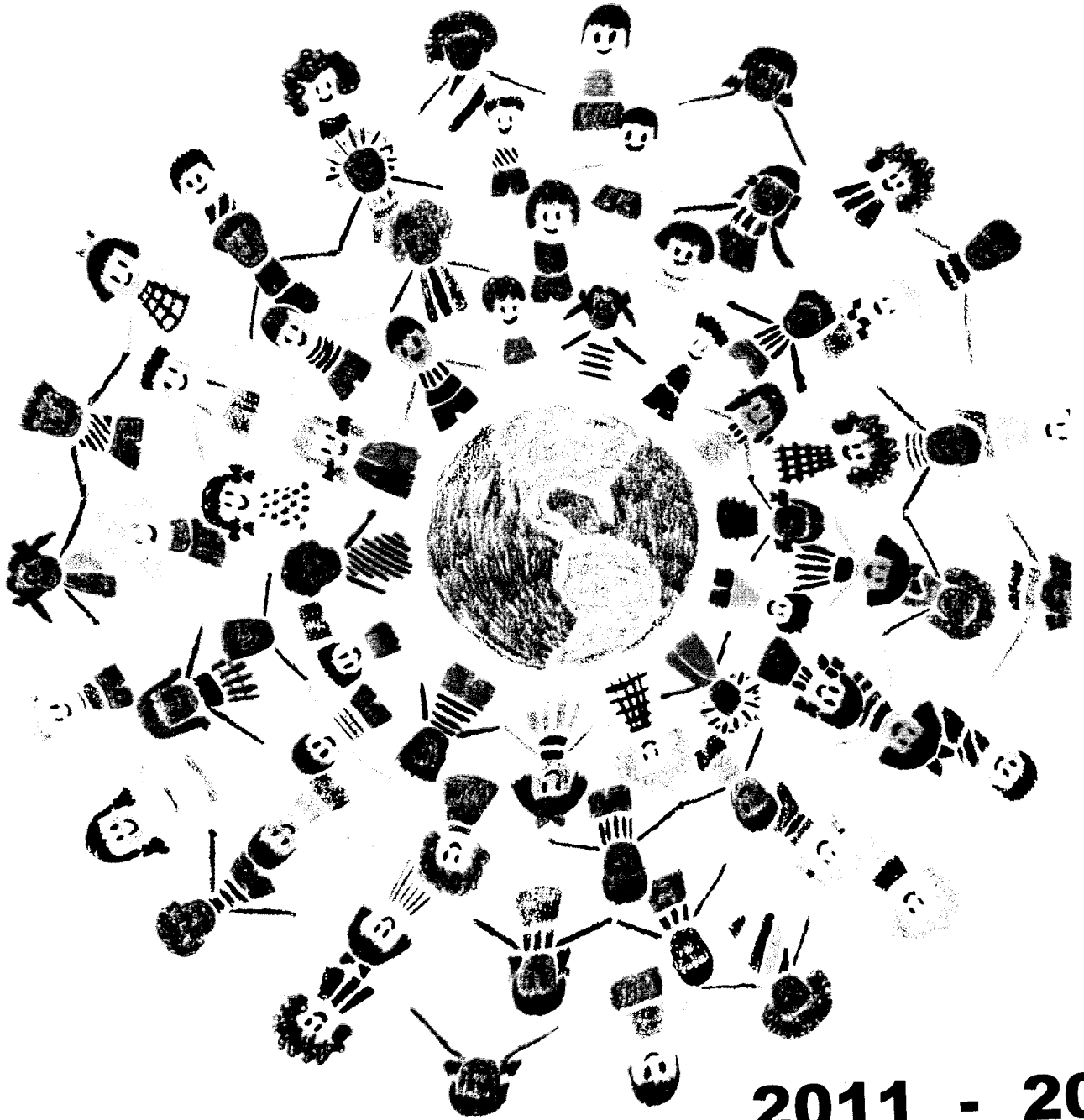


Barbieri School

La escuela Barbieri

Manual Escolar para Padres y Estudiantes

Parent & Student Handbook



2011 - 2012

Where Everyone Is Important
Donde todos somos importantes

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WELCOME TO THE BARBIERI SCHOOL COMMUNITY:
A TWO-WAY BILINGUAL SCHOOL
AND
AN INTERNATIONAL SPANISH ACADEMY

Barbieri is a school that reflects a microcosm of society in its diversity. It is a school where children representing many cultural, social, ethnic, academic and linguistic backgrounds work together in a challenging and exciting learning environment. Our belief is that all children benefit from participating in an educational environment where everyone contributes and everyone is celebrated for his or her strengths. We are excited that our school community includes a nationally recognized Two-Way Bilingual program, a program for students with developmental delays and a program for students with multiple handicaps. Together we learn to embrace the fundamental human qualities of caring, compassion, understanding and appreciation of others.

Our goals are:

- To provide high quality instruction in Spanish and English for students in the Two-Way program and for all students to progress academically according to local and state curriculum frameworks and standards
- To foster the development of positive cross-cultural and cross-age relationships
- To involve parents and families in partnering with us to provide the highest quality education for their children

Barbieri School has a long history of being in the forefront of innovative educational change and as a result has achieved local, state and national recognition. In 2000, Barbieri's Two-Way program was recognized with a Portraits of Success award at the national conference of the National Association for Bilingual Education. In 2004 – 2005 Barbieri was designated as a Commonwealth Compass School by the Department of Education. Schools throughout the State came to Barbieri to learn from our academic initiatives. In 2007, Barbieri was featured in the book, Realizing the Vision of Two-Way Immersion: Fostering Effective Programs and Classrooms published by the Center for Applied Linguistics. This year, 2010, Barbieri was designated an International Spanish Academy by the Spanish Ministry of Education.

Barbieri School will provide your child with a happy and successful educational experience. Every individual is valued, nurtured and led to be the best that he can be. We are pleased to have your family join our school community. "Nuestra casa es su casa." Our house is your house!

Susan J. McGilvray-Rivet, Ed.D.
Principal

WHAT MAKES BARBIERI UNIQUE?

- ◆ **A Two Way Bilingual School**
- ◆ **Recognized by the Spanish Ministry of Education as an International Spanish Academy**
- ◆ **A diverse school community representing many cultural, socio-economic, ethnic and linguistic backgrounds**
- ◆ **Home-School Partnership – involving the participation of over 150 parents and community volunteers in support of school instruction, tutoring, library, fund raising and other activities**
- ◆ **Business and Institutional Partnerships with The Museum of Science, Genzyme Corporation, Framingham State College and other local organizations**
- ◆ **Many family-based programs and presentations**
- ◆ **Environmental Education Programs**
- ◆ **Before and After School Program run by the YMCA (7:00 a.m. to 6:00 p.m.)**
- ◆ **A Balanced Literacy Learning Program**
- ◆ **Numerous Creative Arts and Cultural Presentations**
- ◆ **School Wide Title I academic support services**
- ◆ **Reading Is Fundamental (RIF) book distributions/swaps**
- ◆ **Supplementary Educational Tutoring Program for remediation and MCAS support**
- ◆ **Family Reading and Math Nights**
- ◆ **A bilingual performing arts program**
- ◆ **Before school extra curricular activities, such as: Chess Club, Recorder Club and Lego Club**

CORE BELIEFS OF THE FRAMINGHAM PUBLIC SCHOOLS

Learning is the central purpose of schools

For Framingham, this means that:

- All students can learn.
- Learning is an active, not passive activity.
- The purpose of assessment is to improve instruction.
- All decisions are made to further the academic success of every student.
- Professional conversations/meetings focus on instructional topics.

Human differences are to be respected

For Framingham, this means that:

- Each person will be made to feel valued, respected and safe within the Framingham school community.
- Understanding and respect for diversity is an integral part of the district's program of study.
- The staff of the Framingham schools will reflect the diversity of our community.
- The schools of Framingham will reflect the diversity of our community.

Collegiality and professionalism characterize the school community

For Framingham, this means that:

- Frequent, continuous, concrete and precise talk about teaching occurs between teachers.*
- Teachers plan, prepare and evaluate teaching materials together.*
- Teachers teach each other about the practice of teaching.*
- Everyone in the Framingham school community will be actively engaged in professional growth through reflective study and professional evaluation.
- Schools actively engage parents/guardians in the child's education.

*Courtesy of Judith Warren Little, University of California

Individuals are responsible for their behavior and decisions

For Framingham, this means that:

- Each individual is responsible for modeling behaviors consistent with the core beliefs of the district.
- Each individual is accountable for creating a positive and safe learning environment.
- Each individual accepts responsibility for his/her decisions.
- Professional growth is achieved through identifying personal goals, taking appropriate actions and evaluating the results of these actions.

MISSION OF BARBIERI SCHOOL

Barbieri School educates and inspires children to:

- **love learning.**
- **achieve academic excellence.**
- **understand and appreciate differences in others.**
- **be responsible and contributing members of their community.**
- **value bilingualism**

SCHOOL IMPROVEMENT GOALS

Goal One: By 2014, all students will score Proficient or Advanced on the Reading and English Language Arts MCAS.

Goal Two: By 2014, all students will score Proficient or Advanced on the Math MCAS.

Goal Three: To improve cross-cultural friendships and relationships.

- **Continue to foster mutual respect, understanding and appreciation of differences among children, staff and families.**

LANGUAGE AND COMMUNICATIONS

Barbieri School focuses on developing students' language skills and their ability to communicate through a variety of media. At the primary level, all students gain proficiency in reading, writing, speaking and listening through a comprehensive Language Arts curriculum. They develop critical thinking, investigation and problem-solving skills through the study of mathematics, science, social studies and technology. Creative expression is encouraged through music, art, drama and physical movement.

Spanish and English instruction is provided for children, and there are numerous opportunities for communicating in both languages. Educational technology, student publications, productions and performances are used to expand the student's realms of communication within and between schools.

During the year, every student conducts and presents research on a specific topic. The sharing of independent research enhances the children's ability to effectively communicate their knowledge and to learn from classmates.

Two educational strands incorporating best teaching practices are offered:

1. A Two-Way Bilingual program that provides English and Spanish instruction to both English and Spanish dominant children who share their languages and cultures in a common instructional experience.
2. Substantially Separate Special Education classes, one for students with multiple handicaps and a program for students with developmental delays.

Every school day the students, staff, parents and volunteers of Barbieri School work together to promote opportunities for children to use and develop communication skills that are essential for living and learning. Our goal at Barbieri is to ensure that each child receives the challenge and support necessary to achieve educational success.

The Barbieri School Improvement Goals are focused on providing our children with the language and communications skills that are essential for living and learning in our increasingly technological and internationally oriented world. Students, staff, parents and volunteers work together to promote opportunities for using these skills in a variety of interesting contexts. Basic to our plan is the provision of sufficient challenge and support so that every child will achieve educational success.

GENERAL INFORMATION

The Barbieri School Handbook has been designed to provide information to parents and students concerning the daily operations of the school.

If you have ideas or suggestions for improving future editions, please contact the school.



QUICK REFERENCE NUMBERS

Barbieri School.....	(508) 626-9187
	Fax....(508) 626-9176
Absentee Call-In.....	(508) 626-9187
Nurse.....	(508) 782-6002
Guidance.....	(508) 782-6010
Social Worker.....	(508) 782-6012
Transportation.....	(508) 626-9179

BARBIERI SCHOOL CALENDAR *as of 6/1/11*

2011 - 2012

<u>DATE</u>	<u>EVENT</u>	<u>TIME</u>
Monday, August 22	Kindergarten Bus Orientation & Get to Know You Playground Date	9:30 - 10:30am 10:30 - 11:30am
Tuesday, August 30	First Day of School, Grades 1 – 12 Kindergarten Open House	9am - 3pm 9:30 - 10:30am
Wednesday, August 31	First Day of Kindergarten	
Monday, September 5	No School – Labor Day	
Thursday, September 8	PTO Welcome Social - refreshments PTO (Parent/Teacher Organ.)Welcome Meeting	6:30pm 7:00-8:30pm
September 12 - 24	Fall Fundraiser	
September 12 - 22	Fall Book Fair	
Wednesday, September 14	School Council Meeting – open to public	8:00 - 9:00am
Thursday, September 15	Open House, Grades K – 2	7:00pm
Thursday, September 22	Early Release Open House, Grades 3-5	1:00pm 7:00pm
Friday, September 24	Summer Reading Celebration	TBD
Tuesday, September 27	<i>Barbieri Restaurant Night Out #1 – TBD</i>	
Thurs/ Friday, Sept. 29/30	No School – Rosh Hashanah	
Sunday, October 2	<i>Kindergarten Afternoon Picnic</i>	<i>TBD</i>
Friday, October 7	No School – Professional Day	
Monday, October 10	No School – Columbus Day	
Thursday, October 6	PAT (Padres Aprenden Tambien) Meeting PTO Meeting	6:00pm 7:00pm
Wednesday, October 12	School Council Meeting – open to public	8:00 - 9:00am
Friday, October 14	Bus Driver Appreciation Coffee	9:30am
Saturday, October 15	<i>Revolution Soccer Trip, Gillette Stadium</i>	<i>TBD</i>
Thursday, October 20	Early Release <i>Barbieri Restaurant Night Out #2 – TBD</i>	1:00pm
Friday, October 21	Fall Picture Day	
Saturday, October 22	Fall Indoor Yard Sale	9:00am-2:00pm
Thursday, October 27	Early Release Family Math Night	1:00pm 6:30 - 8:00pm
Thursday, November 3	Early Release PAT Meeting PTO Meeting	1:00pm 6:00pm 7:00pm
Wednesday, November 9	School Council Meeting – open to public	8:00 - 9:00am

<u>DATE</u>	<u>EVENT</u>	<u>TIME</u>
Thursday, November 10	Spelling Bee & Books for Bingo	6:30 – 8:30pm
Friday, November 11	No School – Veteran’s Day	
Wednesday, November 23 Thurs/Fri, Nov. 24 & 25	Early Release (no lunch) No School - Thanksgiving Break	12noon
Tuesday, November 29	Barbieri Restaurant Night Out #3 - TBD	
Thursday, December 1	Early Release	1:00pm
	PTO Meeting	7:00pm
Wednesday, December 7	School Council Meeting – open to public	8:00 - 9:00am
Thursday, December 8	Early Release	1:00pm
Fri, Dec. 23 – Mon, Jan 3	No School - Winter Vacation	
Wednesday, January 11	School Council Meeting – open to public	8:00 - 9:00am
Thursday, January 12	PTO Meeting	7:00pm
Monday, January 16	No School – Martin Luther King Day	
Thursday, January 19	Barbieri Restaurant Night Out #4 - TBD	
Thursday, February 2	Early Release	1:00pm
	PAT Meeting	6:00pm
	PTO Meeting	7:00pm
Wednesday, February 8	School Council Meeting – open to public	8:00 - 9:00am
Saturday, February 11	Barbieri Bi-lingual School Play	TBD
Thursday, February 16	Barbieri Restaurant Night Out #5 – TBD	
Mon, Feb 20 – Fri, Feb 24	No School – February Vacation	
Thursday, March 1	PAT Meeting	6:00pm
	PTO Meeting	7:00pm
Thursday, March 8	Barbieri Restaurant Night Out #6 - TBD	
March 12 - 24	Spring Book Fair	
Wednesday, March 14	School Council Meeting – open to public	8:00 - 9:00am
Thursday, March 15	Family Reading Night	6:30 – 8:30pm
Friday, March 16	No School – Professional Day	
Thursday, March 22	Early Release	1:00pm
Friday, March 23	Author’s Day	9:30am

<u>DATE</u>	<u>EVENT</u>	<u>TIME</u>
Saturday, March 24	Spring Fundraiser	1:00 - 4:00pm
Thursday, April 5	Early Release	1:00pm
	Jump Rope for Heart & PAT Meeting	6:00pm
	PTO Meeting	7:00pm
Friday, April 6	No School – Good Friday	
Tuesday, April 10	Barbieri Restaurant Night Out #7 - TBD	
Wednesday, April 11	School Council Meeting – open to public	8:00 - 9:00am
Thursday, April 12	Early Release	1:00pm
	Two – Way Information Night	TBD
Mon, April 16 – Fri, April 20	Spring Vacation	
Saturday, April 28	Spring Indoor Yard Sale	9:00am-2:00pm
Thursday, April 26	Early Release	1:00pm
Tuesday, May 1	Barbieri Music & Poetry Night @ Barnes & Noble	6:30pm
Wednesday, May 9	School Council Meeting – open to the public	8:00 – 9:00am
	Staff Appreciation Luncheon	10:00am-2:00pm
Thursday, May 10	Early Release	1:00pm
	Barbieri Restaurant Night Out #8 - TBD	
Saturday, May 12	Playground Improvement Work Party	12:00-4:00pm
Sunday, May 20	Barbieri Multicultural Night	4:00 – 7:00pm
Monday, May 28	No School – Memorial Day	
Tuesday, May 29	Spring Music Program	1:30 pm
Monday, June 4	No Kindergarten	
Thursday, June 7	Research Fair	9:15 - 10:15am
	Volunteer Appreciation Social	6:30pm
	Farewell PTO Meeting	7:00pm
Monday, June 11*	Tentative date for 5 th Grade Graduation	9:30 – 10:30am
Tuesday, June 12*	Tentative date for Kindergarten Graduation	9:30 – 10:30am
Wednesday, June 13*	Last Day of School – Half Day (no lunch)	12noon

These dates are based on snow days.

FRAMINGHAM PUBLIC SCHOOLS

**PARENT CONFERENCE and
PROFESSIONAL DEVELOPMENT DATES
2011-2012**

	Elementary School	Middle School	High School
Parent Conferences	October 20 October 27 November 3 November 17 December 1 December 8 March 22 April 5 April 12 April 26 May 10	October 27	
Professional Development:	Sept. 22 (early release) Oct. 7 – full day Nov. 23 AM 8:30-11 (K only) Feb. 2 (early release) March 16 – full day	Sept. 22 (early release) Oct. 7 – full day Feb. 2 (early release) March 16 – full day	Sept. 22 (early release) Oct. 7 – full day Feb. 2 (early release) March 16 – full day

On Early Release Days dismissal is at 1:00 p.m.

*Early Holiday Dismissal: On November 23 dismissal is at 12:00 noon. No lunch is served on this day.

Two early release days during the school year are designated by the School Committee for teacher in-service training. The purpose of these days is to provide teachers the opportunity for cooperative planning, program and curriculum development. Typical workshop agenda include cross-town grade level meetings, preparation of instructional materials, staff training for new techniques and revising the curriculum. The in-service meetings represent a valuable investment of time in order to strengthen the program for our children.

NO SCHOOL

If it is necessary to cancel school due to inclement weather, **“NO SCHOOL”** announcements will be made on the following radio and TV stations:

WKOX	1200 AM	WTG	580 AM
WBIV	1060 AM	WSRS	96 FM
WSRO	1470 AM	WVBF	105.7 FM
WHDH	850 AM	WBZ	TV CHANNEL 4
WEEI	590 AM	WNEV	TV CHANNEL 7

On stormy days when school is open parents are requested to use their own judgment about sending children. Radio and TV Stations will be informed in the event school must be dismissed early due to inclement weather or an emergency situation.

LOST AND FOUND

Items found and not claimed are placed on a table in the front office foyer area. At the end of the school year unclaimed items will be displayed in the main foyer. Items remaining will be donated to charity.

PETS

There is a NO pet policy in the school to avoid allergic reactions.

INSURANCE

During the month of September you will receive flyers offering an opportunity to subscribe to an accident insurance plan. This covers accidents, which occur while your child is enroute to or from school (one hour before or after) as well as during the school hours. There is also a 24-hour plan.

TOYS, HEADSETS, SPORTS EQUIPMENT AND ELECTRONIC DEVICES

As a general rule, children are not allowed to bring toys, headsets, sports equipment, cell phones, iPods or any electronic device to school. Too often these items are lost, broken or given away without parental permission. This creates a needless disruption in the educational process.

VISITORS TO THE SCHOOL

Parents are encouraged to visit the school. However, we ask that all parents check in with the office before proceeding to classrooms. Please report to the office and sign in upon arrival. All visitors and volunteers must wear identification badges. All adults who volunteer to work with children must have a CORI check.

PORTFOLIOS

Portfolios, containing samples of your children's class work at key periods during the year and in a variety of areas, are maintained for each child and used to assess progress.

TRANSFERS

When moving to another school district outside of Framingham, please complete the *School Departure Form* which permits release of records, as soon as possible. You will then receive a Massachusetts transfer card to take to your child's new school. Records will be sent upon request of the new school.

ABSENCES

Whenever your child will be absent please call the school at 508-626-9187 prior to 9:00 a.m. on the day of absence. Our voice mail will receive calls at any time. The school will endeavor to contact parents as soon as possible should an unexplained absence occur.

Children are required to bring a written excuse for each absence or tardiness.

It is better for a child to enter late than to miss an entire day of school.

Doors are open at 8:50 a.m., fifteen minutes prior to the beginning of school. Children may not enter the building prior to this time unless they are participating in a supervised activity, as there are no adults on duty to provide supervision.

DISMISSING YOUR CHILD

When you plan to have your child dismissed from school early, please send a **note** advising her/his teacher. This is not required in emergency situations, but in every case you must come to the office to sign for your child's dismissal.

In the event of an emergency, parents should call 508-626-9187 for dismissal. This call will be verified by school personnel before the child is allowed to leave the building with someone other than a parent.

LATE ARRIVALS

Children arriving to school late must report to the office, preferably with parent. Students are considered tardy if they arrive after 9:05.

WHEN PICKING UP YOUR CHILD AT DISMISSAL

When picking your child up at dismissal by car, please park in the new driveway parking area, enter through the front, main entrance and meet your child in the auditorium. A staff member will dismiss your child. When picking up your child by parking near the school and walking in, please pick up your child at door 29. A staff member will dismiss your child.

In the situation where children are being picked up by other parents, **both** parents (driver and guest) must send in notes informing the school of the dismissal plan. Without a note from both sets of parents, children are expected to be dismissed in their regular routine.

REPORTING TO PARENTS

A parent-teacher conference system is utilized to report pupil progress. Conferences will be scheduled for every child in the fall. Spring conferences will be arranged upon request. Parents should make every effort to keep scheduled appointments. Report cards will be issued between conferences and at the end of the school year.

GIFTS

According to School Committee policy, teachers are discouraged from accepting gifts from pupils without the permission of the Superintendent of Schools. The purpose of this ruling is to discourage unnecessary competition among children and prevent hardship for families. If you wish to show your appreciation for a teacher's efforts, you might consider a note to the Superintendent of Schools or a donation to the Barbieri PTO Teacher Appreciation Fund.

CHANGE OF ADDRESS AND TELEPHONE NUMBERS

Please notify the school immediately when any change of address or telephone number occurs. Changes in emergency phone numbers should also be reported. Unlisted numbers will be kept in strict confidence at your request. Address changes need to be verified with a lease, bill or anything to verify the new address.

MESSAGES TO CHILDREN

Messages for children tend to interfere with the educational process in the classroom. Therefore, only emergency messages will be delivered.

HOMEWORK

Homework is provided every night with the exception of Fridays or before holidays. Assignments should require at least 20 – 30 minutes at Grades One and Two, 30 – 45 minutes at Grades Three and Four, and 45 – 60 minutes at Grade Five. If your child requires more than this amount of time or does not appear to be doing much homework, contact his/her teacher. The use of assignment notebooks is encouraged. Youngsters who observe religious holidays that occur on regular school days are not required to complete assignments.

DANGEROUS OBJECTS

Children are not allowed to bring any weapon, knife, screwdriver or other potentially dangerous object to school. This includes pocketknives used in scouting. Items will be confiscated and parents will be contacted. Suspension from school is likely in such circumstances.

DRESS

Children's daily school appearance affects their academic and social performance. When students feel good about the way they look they tend to do better in school.

Although there is no uniform dress requirement for students, it is expected that they will present a neat and orderly appearance. When an extreme form of dress contributes in any way to the disruption of the school the student will be provided with alternative apparel for the duration of the day.

Wearing of lipstick and other make-up is not encouraged. Cosmetics, perfumes, hair sprays and colognes should not be brought to school.

Children should be dressed to suit the weather. However, short shorts, bare midriffs, tank tops, flip flops, and other beach type clothing are not appropriate. Parents should label all clothing – including gym sneakers. Rubbers or insulated boots should not be worn all day in school. Shoes or sneakers may be brought to wear or may be left in the locker or classroom during the school.

Occasionally, older children outgrow apparel, which is in excellent condition. If there are no younger brothers and sisters you may wish to donate this clothing to the school. We will distribute it to less fortunate students.

FIELD TRIPS

As part of the educational program in Framingham, children are occasionally taken on field trips requiring bus transportation. Informational flyers will be sent home prior to each bus trip. Parents who prefer that their children not participate in a particular trip should contact the teacher.

STUDENT PICTURES

Student pictures are taken in the fall. All children are included in the class picture unless parents specifically request that they not be.

On occasion photographs or videotaping of class or school activities occurs. This could involve pictures that are used in the newspaper or non-profit documentaries. All students are given a media permission form for parents to fill out and return to school. Parents can opt out of having their children's pictures taken if they so choose.

BARBIERI WELLNESS POLICY

Barbieri School encourages and promotes wellness throughout our school. In order to better promote wellness and align with the Framingham Public School Wellness Policy we have adopted the following food policy. Students will be receiving "consistent nutrition messages from all aspects of the school program."

The following are changes were put in place in September 2010.

1. Food used during lessons and as a reward: Under no circumstances will food be used as any kind of incentive. Food will also not be used to support lessons in the classroom. For example, your child will not be learning math by counting and eating M&M's.
2. Birthdays: We will be celebrating Birthdays with a no food policy. Due to allergies we ask that birthdays be celebrated without cupcakes or treats. We understand many parents and children like to celebrate with cupcakes and treats, but are asking for you to do that at home.
3. Classroom celebrations: Throughout the year each classroom may have classroom celebrations for certain events, such as "Red Sox" day or "Pajama Day". Before the celebrations teachers will have a sign-up list for healthy food items that are within our wellness policy. Before major holidays staff will discuss how we will celebrate so that the entire school is on the same page. Under no circumstance will candy or soda be allowed in school.

BARBIERI SCHOOL
DIRECTORY OF STAFF
2011-2012

BARBIERI SCHOOL STAFF 2011-2012

OFFICE

Dr. Susan McGilvray-Rivet, Principal
 Ms. Diane Cartier, Office Manager
 Mrs. Zulma Connors, Part-Time Bilingual Secretary
 Mrs. Mary Zentis , Nurse

<u>GRADE</u>	<u>ROOM</u>	<u>STAFF MEMBER</u>
Kindergarten	110	Mrs. Idalgisa Sierra
	112	Mrs. Elda Sustache (Aide)
	119	Mrs. Alejandra (Alex) Gray
	114	Ms. Thelma Paredes (Aide)
	113	Ms. Carolyn Shanahan Mrs. Martha Merlos (Aide) Ms. Karen Sarmiento Mrs. Maria del Carmen Rodriguez (Aide) Ms. Pat Kryzak Mrs. Teresita Rodriguez (Aide)
Grade One	204-205	Ms. Ana Hoyos
	207	Ms. Jasmin Garcia
	206	Ms. Nicole Schwalm
	208	Mrs. Ana Maria Chacon
	209	Ms. Kharen Torres
Grade Two	200	Ms. Karen Watkins
	201	Mrs. Martha Fuentes
	202	Ms. Eva Freire-Garcia
	203	Mrs. Nancy de Romero
	301	Ms. Carmen Acevedo (aide) Ms. Marilyn Rodriguez
Grade Three	400	Ms. Antonella D'Eramo
	401	Mrs. Jocelynn MacKay
	402	Ms. Elissa Ann Hardy
	403	Mrs. Rebecca Lally
Grade Four	407	Mr. Ned Sawyer
	408	Ms. Kirstin Veeder
	406	Mrs. Katharine Shander Reynolds
	404-405	Mrs. Mona Harutunian
Grade Five	323	Ms. Susan Rosser
	322	Ms. Amy Pogoriler
	315	Mrs. Martha Zuniga
Substantially Separate-Special Education	123	Mrs. Anne Blake Ms. Lissette Gotera (aide) Ms. Amanda Alfaro (aide) Ms. Aida Pineda (1-1aide)
Kindergarten Developmentally Delayed	120	Mrs. Alice Miller Ms. Gloria Urbina (Asst. Teacher) Ms. Irene Damianidis (1 on 1 aide) Ms. Shaaron Molina (aide)
Gr. 3-4 Developmentally Delayed	314	Ms. Tricia Martino Ms. Susan Sebastiao, (Asst. Teacher)
Gr. 3-4 Developmentally Delayed	409	Ms. Kristin Sweeney (1 on 1 aide) Mrs. Susan Quemere Ms. Ann Croatti (Asst. Teacher)

Spanish Conversation Assistant		Ms. Adriana Herrero Garcia
Resource Room	Library Library	Miss Lisie Haustein Ms. Tamar Szmuiłowicz
Literacy Specialist Literacy Coordinator	118 114	Mrs. Margaret Fawley Mrs. Rebecca Center
Intervention Specialist		Mrs. Betty Katz
English as a Second Language (ESL)	300 111	Mrs. Jean Mulcahy Ms. Meesa Jeans / Ms. Rebecca Center
Art	116 off cafeteria	Ms. Maria Grieci Ms. Linda Forman
Music	107 108	Ms. Melissa Gartman Mrs. Cindy Moore
Physical Education	Gym	Mrs. Jaclyn Lloyd Mrs. Jane Lacy
Math Coach		Ms. Kate Coleman (BAR & WW) Ms. Vicky Barstow (McC & BRO)
Speech	308	Ms. Damarys Rivera Mrs. Michele Ross
Guidance Counselor	317	Miss Rebecca Morrison
Social Worker	122	Mrs. Cristina Lund
Health Education	320	Mrs. Michelle Kinsella
Psychologist	316	Mrs. Friderika Reif-Small
SAGE	409	Mrs. Judith Friedland
Title One Teachers	309 310 311 312	Mrs. Barbara Carter Mrs. Ofelia Caballero Mrs. Maria Grassi TBD
Occupational Therapist	121	Ms. Christine Carson-Bugden
Library Aides	IMC	Mrs. Christine Doyle Mrs. Joeleen Morenzetti Ms. Judy Welch
Computer Technology Cafeteria	306-307	Mr. Roland Kittredge Ms. Kathleen Araya, Manager TBD Ms. Donna Murphy Mrs. Anita LeBlanc, Supervisor Mrs. Debra Vandenburg, Supervisor
Custodians	127	Mr. Richard McGrath, Head Custodian Mr. Steve Fiorillo, Assistant Mr. Christopher Melegos, Assistant (Nights) Mr. Vincent Foody, Assistant (Nights)

PROGRAMS AND SERVICES



BALANCED LITERACY PROGRAM

Our Balanced Literacy Program is a comprehensive approach to assuring successful literacy achievement for every child. It provides an instructional model for teaching primary grade (K-2) children to read and write. The framework for learning includes elements of reading aloud to children, shared reading, guided reading, independent reading, shared writing, interactive writing, guided writing, writer's workshop and independent writing. Throughout the framework letter/word study, themes and extensions and documentation of progress occur. Teachers use Clay's Observation Survey, running records and authentic assessment of children's progress to guide instruction and evaluate the effects of the program.

ART

The Art Program provides an opportunity for children to enjoy creative experiences while learning to work in many different media. Color, Design, Drawing and Painting are basic aspects of our curriculum. Printmaking, Stitching, Weaving and the use of three-dimensional materials such as clay, papier maché and wood are also included.

Please provide your child with a large, old shirt for Art classes. This is necessary for protecting her/his school clothing.

MUSIC

Many experiences are provided so as to help our children develop musical skills that can be enjoyed throughout life. Among these are: singing, listening, creative movement, folk dancing, originality of songs and dances and performances. Various instruments, rhythms and tunes are used along with recordings of exemplary works. In the process, music is related to other areas of the curriculum such as Social Studies, Art and Physical Education.

PHYSICAL EDUCATION

The activities presented in Physical Education classes are fun but this is just a by-product of the discipline itself. Movement is experienced in terms of the children's environment and bodies. Success in individual and team activities is important to the physical and emotional growth of each child and is one of the main emphases of the program. A variety of activities is presented to children at all levels in an effort to meet the needs of each child.

We suggest that youngsters not wear their "best clothing" on scheduled gym days. Sneakers are required.

SCHOOLWIDE TITLE ONE

Barbieri School receives academic support from the federally funded Title One program. It offers individually guided learning in language, reading and mathematics to students in Grades K through 5.

There are four Title One teachers at Barbieri School. The criteria used for selecting their students include teacher and staff referrals and the results of pre-program testing.

INSTRUCTIONAL MEDIA CENTER

The Instructional Media Center (IMC) is a large open area at the heart of Barbieri School. It is used by hundreds of students, staff and parents each day as they frequent the library, conference room, Computer Lab, Language Arts, Speech, Title One and Photo-Copy Centers. Individual research, browsing for books, group readings, tutorial support and School Team Meetings are common sights in the IMC. Flags in the area represent a few of the many countries of our children's ancestry.

TECHNOLOGY

Barbieri School introduced a new, up-dated computer lab this year. Fourth grade classrooms each contain computer work stations. We hope to expand work stations to additional grade levels in the coming year. All classrooms are connected to a townwide network that allows local, state and national communications. A Technology Specialist assists staff and children with this rapidly developing technology. See Framingham Public Schools Network (FPSNET) Student Acceptable Use Policy Guidelines under District Policies.

ENGLISH LANGUAGE DEVELOPMENT (ELD) AND ENGLISH AS A SECOND LANGUAGE (ESL)

In the primary grades English Language Development is provided to all students in the Two-Way Bilingual Program. English as a Second Language is provided to children who are still considered to be limited English proficient in the upper grades.

SAGE

The SAGE program is designed to support children who are academically and intellectually advanced. Assistance is provided on both pullout and in-class basis. Teachers and/or parents refer children. Testing determines eligibility. Services are provided in grades 3-5.

HEALTH EDUCATION CURRICULUM

Believing that a healthy body is vital to success in school and life, staff at Barbieri School emphasizes a Health Education Program that helps children learn proper nutrition, exercise and safety procedures. Smoking, drugs and alcohol abuse issues are addressed and at the fifth grade students are provided with programs on human anatomy and physiology including the reproductive functions. The latter is offered in the belief that parents will support their children with positive value development at home. If you wish to have your child excused from this instruction, please contact the school in writing.

Our nurses, health educator, physical education instructors and classroom teachers teach the comprehensive Health Education Program offered to the children at Barbieri, along with visiting personnel from the MetroWest Medical Center who assist with presentations on:

1. Nutrition and dietary disorder including weight control
2. Health concepts and safety
3. Heimlich Maneuver and CPR training
4. First Aid
5. Special chronic illness situations; i.e., diabetes, epilepsy, asthma
6. Drug and other Subtonic Abuse Education
7. Personal hygiene
8. Self-care and evaluation of illness
9. Human Reproduction and Sexuality
10. Exercise, Fitness and Wellness
11. Disease Prevention
12. Genetics Factors
13. Cardiac Health
14. Respiratory Health

STANDARDIZED TESTING

The Aprenda (Spanish) Achievement test is administered in the Spring to children in grades three and five during the first two weeks of June.

Massachusetts Assessment (MCAS) examinations are taken by third, fourth and fifth graders in the Spring of 2012.

2011-2012 MCAS Testing Schedule

Grade 3	Reading Comprehension Mathematics	March 20-April 2 May 7-22
Grade 4	ELA Composition ELA Reading Comprehension ELA Composition Make-up Mathematics	March 20 March 21-April 2 March 29 May 7-22
Grade 5	ELA Reading Comprehension Mathematics Science and Tech/Engineering	March 20-April 2 May 7-22 May 8-22

2011-2012 MEPA Testing

Fall 2011 Massachusetts English Proficiency Assessment (MEPA)

Test	Dates	Who Participates
MELA-O*	October 3-31	All Limited English Proficient (LEP) students in grades 1-5 who did not participate in spring 2011 MELA-O
MEPA-R/W**	October 24-31	All Limited English Proficient (LEP) students in grades 1-5 who did not participate in spring 2011 MEPA-R/W

*The Massachusetts English Language Assessment-Oral (MELA-O) assesses LEP students' proficiency in listening (comprehension) and speaking (production).

**The Massachusetts English Proficiency Assessment-Reading and Writing (MEPA-R/W) assesses LEP students' proficiency in reading and writing

Spring 2012 Massachusetts English Proficiency Assessment (MEPA)

Test	Dates	Who Participates
MELA-O	Feb. 13-March 16	All LEP students in grades K-5
MEPA-R/W	March 5-16	All LEP students in grades K-2
MEPA -R/W	Feb. 27-March 16	All LEP students in grades 3-5

SOCIAL WORK AND GUIDANCE DEPARTMENT

The guidance counselor and social worker at Barbieri School work with students, parents and staff to promote the intellectual, social and emotional growth of each child. Services are available for all children at the school in both Spanish and English. Emphasis is on prevention through involvement in a relationship of trust which, in turn, may be used to effect growth.

SPECIAL EDUCATION

When a child encounters persistent learning difficulties it may become necessary to assess her/his needs with the assistance of the School's Early Intervening Team (EIT). The teacher, counselor, social worker, psychologist and other pertinent staff meet with the parents to discuss alternatives. Their recommendations may include testing or further review to determine the need for Special Education services. The EIT or individual parents can make this type of request; however, the actual provision of special education support requires the formation of an Individual Education Plan (IEP) for each child. This is developed at a TEAM meeting chaired by a Special Educator from the Central Office. All IEP's must be approved and signed by parents.

DISCIPLINARY GUIDELINES THE BARBIERI CARE PROGRAM





CARE Guide

Why did Barbieri develop CARE?

Based on feedback from staff, families and students, we have developed a School Wide Positive Behavioral System. The goal of the CARE program is to create a regular, predictable, positive learning environment.

What does CARE stand for?

C stands for “Classroom and School”; “Clase y Escuela”: We take care of the classroom and school physical environment, materials, our own belongings and the belongings of others

A stands for “Academics”; “Académico”: We take learning seriously and complete our schoolwork and homework. We are prepared to learn. We show that we are capable and competent students. We improve in our learning.

R stands for “Respect toward myself and others”; “Respeto a mi mismo y los demás”: We allow for everyone to feel safe and comfortable at school. Each person has the right to their own opinion, to positive relationships and to be treated well. We connect with others. We have a cooperative attitude and show self-control.

E stands for “Effort”; “Esfuerzo”: We give our best and do high quality work. We try hard, work hard, and strive ahead. We have a positive attitude.

How does CARE work?

All staff members teach and acknowledge the same CARE values and behaviors (See the Barbieri CAREs Matrix) using the following components:

1. Sunshine ticket raffle and rewards
2. CARE Student of the Week
3. CARE Assemblies
4. Community Spirit Days
5. Barbieri School Pledge

All staff members follow a system of consequences to discourage behavior that interrupts learning using the following components:

1. Cloud Classroom Consequence System
2. CARE Self Reflection (to be sent home when student behavior has not improved)
3. Barbieri Discipline Report
4. Office Referral

How will parents know how their own child is doing in the CARE program?

A Weekly CARE Report will be sent home at the end of each week. Please support your child as a student by reviewing the Weekly CARE Report with them each week.

MEDICAL POLICIES



SCHOOL HEALTH SERVICES

School Health Services is a specialized department, contributing to the process of education. School nurses collaborate with students, family, staff and community to promote and maintain a safe and healthy school environment. The school nurse can help individuals increase their ability to advocate for special needs, or aid them in adapting to their needs. The school nurse can also assist the teaching staff in understanding a student's health limitations.

Families are strongly encouraged to communicate any health concerns or developments to the school nurse. The nurse can assist students and staff in identifying risky behaviors, educate them on healthy choices, and serve as a consultant on the benefits of good nutrition, a healthy lifestyle and regular health care.

ILLNESS



When your child has severe cold symptoms such as a cough, sore throat, fever or rash, or other acute complaints, please do not send her/him to school. If illness symptoms arise at school, the nurse will evaluate the situation and decide if the child should remain in school or be sent home. Parents or persons listed on the emergency contact sheet will be expected to pick up the child.

Contagious diseases such as: hepatitis, chicken pox, meningitis, or other communicable diseases are controlled by the Framingham Board of Health and must be reported to them at 508-620-4827. Pupils who have had a communicable disease cannot be readmitted without a release card from the Board of Health. Excluding ill students and maintaining current up-to-date immunization records prevents spread of disease.

STREP THROAT

If a physician has taken a throat culture, the child should remain at home until the results of the test are known. If positive, the student must remain out of school until medication has been taken for 24 hours.

RASHES

Any child who has an undiagnosed rash should remain at home until it has been determined that it is not infectious.



MEDICATION

When possible, a child's medication schedule should be maintained outside of school hours. If the doctor feels prescription medication is needed during school hours:

1. An adult – not the child, must bring the medication to the school nurse.
2. It should be delivered in a prescription bottle with the
name of child
name of medication, dosage and time to be given
name of doctor
prescription number
3. A medical note from the physician granting permission for medication to be administered at school **should state the child's name, name of medication, dose, frequency and length of time to be administered.**
4. A parental note stating the same information as above should also be included.

INJURIES

In the event of injury, the child will be maintained at the school if at all possible until parents or an emergency person is contacted and arrives.

In the event of a 911 emergency, an ambulance will be called and a family member or familiar adult will accompany the child from the school.

PARENT MEDICAL RESPONSIBILITIES

Parents have the following medical responsibilities:

1. Health Profile sheets will be sent home with children in grades K, 4, and all new students. They are kept with the student's medical record in the nurse's office. These forms should be up to date with any new medical information, as well as current emergency numbers.
2. In the event of illness or injury, a child can only be released from the school to a parent or a designated, responsible adult.
3. Emergency contact cards are sent home each year. Please list permissible telephone numbers of persons who are likely to be home when you are out. Be certain to get their approval first. If you change jobs during the school year, don't forget to give the school your new work number.
4. If parents elect to have mandated screenings done by their private physician, please provide the school nurse with your private physician's findings.
5. Please notify the school when your child will be absent.
6. Follow all medication procedure to the letter.

WHAT YOU SHOULD KNOW ABOUT PEDICULOSIS (HEAD LICE)

The head louse is a parasitic insect that inhabits the hairy surface of the scalp, preferring the nape of the neck and area behind the ears. It is small (1-2 mm) and clings to the hairs.

The nits or eggs are grayish-white and are firmly attached to a shaft of hair close to the scalp. Eggs hatch in about a week and mature in about 8-9 days and feed on human blood. Itching is the major symptom of louse infestation.

Head lice can be acquired by coming into close contact with an infested person, by wearing infested garments, such as coat, hats and scarves; by using contaminated combs and brushes, by lying on infested carpets or beds, or by resting against upholstered furniture contaminated by an infested person. Please remind your children that they should not share combs or hats.

Diagnosis of head lice infestation (pediculosis), is made by direct inspection of the hair and scalp. The parasite is not always seen and so finding the nits generally makes the diagnosis.

Once head lice are found, the problem should be taken care of promptly in order to prevent it from spreading to others. Special shampoos eliminate head lice quickly and easily. This should be followed by use of a fine toothcomb to eliminate dead lice and nits. Once lice are removed from the hair and scalp, the problem of reinfestation may still exist because lice can survive in the environment for up to four days. Also, nits, which normally hatch in about ten days, can lie dormant for several weeks. They can reinfest you or your family and need to be eliminated at the time of treatment. You need to disinfect your home by washing clothing, towels and bedding and by using an insecticide available at your pharmacy without a prescription for items that cannot be washed or dry-cleaned; i.e., upholstery, carpets, etc. If one member of your family has head lice, all family members should be inspected periodically for two weeks.

Parents and the school working together provide the best approach to preventing or correcting lice problems. Please contact us if you have any concerns.

ENTRANCE REQUIREMENTS

SCHOOL CHOICE

All children must be enrolled at the Framingham Public School's Parent Information Center at 454 Water Street (508-424-3420). At that time school assignments will be made. Parent/child selections will be honored on a space available basis.

Changes in assignments must be made through the Parent Information Center. Under normal circumstances such requests will only be honored at the end of each school year.

MANDATED SCREENING PROGRAMS

Mandated screening programs for the Framingham system include:

Preschool screening
Hearing and vision, height and weight screening: Grades K-12
Physical exam: on admission to school and Grade 4
Postural screening is done at Grades 5-9.

The above may be done by private physician but a report should be submitted to the school nurse.

Other screenings offered are:

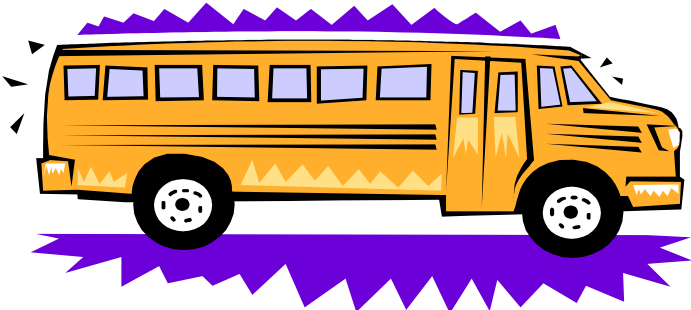
Pediculosis (head lice): yearly and as necessary
(Parents are encouraged to check their own children's heads
after each shampoo.)

IMMUNIZATION

The state immunization laws make immunization against the following diseases mandatory before entrance to school. The responsibility for the immunization rests upon the parent or legal guardian.

Diphtheria, Pertusis, Tetanus
Measles
Mumps
Rubella
Polio (either Sabin or Salk)
T.B. test (within 6 months of entry)

BUS REGULATIONS



BUS TRANSPORTATION

Bus transportation is provided for all students living 2 or more miles from school. It is one of the safest modes of getting to and from school, but youngsters should observe the following precautions: Children should wait until the bus comes to a full stop and the driver opens the door before approaching the vehicle for boarding. They should find a seat quickly and remain seated whenever the bus is in motion. Shouting, roughhousing, littering and throwing of objects are not permitted. If necessary, children whose behavior constitutes a hazard will be removed from the bus after sufficient warnings are left unheeded. Behavior at the home bus stop is also our concern. Please caution your children to be extremely careful while waiting for the bus each morning.

Insurance restrictions require that only regular bus riders use the conveyance. Children are not allowed to use other buses for after school visits. Seatbelts are provided for every child. Parents are asked to assist the school in encouraging children to use this important safety feature.

Students who live less than 2 miles from school may apply for bus transportation at the Parent Information Center. Applications are available there or on the district website. Students may walk to school, but parents should know that police crossing guards are not be provided for walkers.

Children in grades 4 and 5 may ride bicycles to school. A parent permission must be completed. Permission forms are available in the office. There is a bike rack at the main entrance to the school.

SCHOOL COMMITTEE POLICY

Pupil Behavior on School Buses

Pupils utilizing school bus transportation enjoy a privilege accorded by the Town rather than an inherent right to transportation. As such, pupils are to conduct themselves in such a way as to not interfere with the safe operation of the vehicle, cause damage to the vehicle, or infringe upon the rights of others. They must comply with all regulations as set forth by the school administration.

If a student's conduct is determined by the operator to be detrimental to the safe operation of the vehicle or if it is determined that a student has caused damage to a vehicle, the parent will be notified that future incidents will result in the curtailing of privileges. Further offenses could result in the revocation of busing privileges for the remainder of the school year. The student will be liable for all costs incidental to the repair of damage to the vehicle.

Although the safe operation of the vehicle may warrant the immediate suspension of the student's busing privileges, revocation of busing privileges shall occur only after consultation with the driver, student, principal and parents. In no instance will a student's busing privileges be revoked without prior written notification for the parents.

LUNCH AND BREAKFAST PROGRAM



CAFETERIA, THE BARBIERI BISTRO CONSIDERATIONS

Breakfast and lunches are served at Barbieri School. Breakfasts consist of cereal, milk, juice, a bagel or muffin. Lunches are designed to provide one-third of a child's daily food requirements. They include one carton of milk – 2% white, chocolate or strawberry – along with the meal. The menu varies daily and is published and sent home with each child at the outset of each month. Milk may be purchased separately for .60 cents and alternative sandwich lunches are offered.

The price for school lunch for 2011-12 will be \$2.50. The price for breakfast is \$1.50.

The Federal Government subsidizes all meals. People on low or moderate incomes may be eligible for complete (free) or partial (reduced) price reductions. Applications are sent home at the beginning of the school year and are available at all times through the school office.

RULES IN THE CAFETERIA, THE BARBIERI BISTRO

Children are encouraged to talk to each other, but excessively loud noise is discouraged.

Once seated, children should remain at their tables until dismissed.

Exchanging or abuse of food should not occur.

Use of good table manners is required.

Children at all grades assist with cafeteria clean up.

CAFETERIA, THE BARBIERI BISTRO AIDES

On occasion it is necessary to find a substitute for one of our Cafeteria Aides. If you would be interested in subbing for a day or two at a time would you please call the school (508-626-9187) and give your name.

THE HOME-SCHOOL CONNECTION



2011-2012

SLATE OF OFFICERS

AND LIST OF

VOLUNTEER POSITIONS

“I cannot believe that the purpose of life is (merely) to be happy. I think the purpose of life is to be useful, to be honorable, to be compassionate. I think it is above all to matter, to count, to stand for something. To have it make some difference that you lived at all.” Leo Rosten

Position/Committee	Nominee	Phone	email
Executive Board			
President	Cristina Sandza-Donovan	508-872-0275	SandzaDonovanPTO@gmail.com
Co-Vice President	Lisa Cohen	508-944-8610	LisaSCohen@aol.com
Co-Vice President	Joselynn Ramos	774-279-9039	joselynn.ramos@gmail.com
Treasurer	Nora Langan	508-872-9836	nonebug@yahoo.com
Recording Secretary	Emily Cullen	508-877-6654	thecullens7@verizon.net
Corresponding Secretary	Kelly Mitchell	508-405-0525	kellylmitchell@hotmail.com
Fundraising Committees			
Barbieri Active Wear Chair	Paul Neenan	508-872-9836	pneenan17@gmail.com
Barnes & Noble Fundraiser	Mariana Ravanales	508-631-1661	mariana.ravanales@gmail.com
Book Fair Co-Chair	Laura Leaver	508-309-4606	lleaver@yahoo.com
Book Fair Co-Chair	Nancy Swallow	508-820-3001	nancyjswallow@gmail.com
Book Fair Co-Chair	Kim High	508-879-0452	KimMHigh@yahoo.com
Barbieri Restaurant Nights Chair	Beth Goldfarb	508-735-0961	Bethgoldfarb@hotmail.com
Indoor Yard Sale Co-Chair	Nora Langan	508-872-9836	nonebug@yahoo.com
Indoor Yard Sale Co-Chair	Kelly Mitchell	508-405-0525	kellylmitchell@hotmail.com
Indoor Yard Sale Co-Chair	Sara Palencia	508-505-1284	Sara.Palencia@wilsonelser.com
School Pictures Coordinator	Sonia Foley	508-877-1250	Sfoley3@verizon.net
Fall Fundraiser Chair	Lana Lessem	508-620-6612	Llessem@yahoo.com
Fall Fundraiser Volunteer	Lori Greene	508-626-0558	lori_greene@irco.com
Spring Fundraiser Co-Chair	Lana Lessem	508-620-6612	Llessem@yahoo.com
Spring Fundraiser Co-Chair	Karen Kornbau		kkornbau@gmail.com
Spring Fundraiser Co-Chair	Beth Goldfarb	508-735-0961	Bethgoldfarb@hotmail.com
Support Committees			
Volunteers Recruiter	TBA		

Teacher Appreciation Fund TAF	Beth Goldfarb	508-735-0961	Bethgoldfarb@hotmail.com
Library Volunteer Coordinator	Kim High	508-879-0452	KimMHigh@yahoo.com
Student of the Week	TBA		
Playground Coordinator	Rob Leaver	508-309-4606	rleaver@gentlegiant.com
Copying and Distribution	Gretchen DeMore	617-448-4485	nehcterg@yahoo.com
Copying and Distribution	Viviana Vilches	508-875-3323	manuel.castrillo@rcn.com
Copying and Distribution	Kelly Mitchell	508-405-0525	kellylmitchell@hotmail.com
Literacy Center Support	Jessica Mooraj	508-713-7793	jlmooraj@yahoo.com
Barbieri Garden Committee	Chris Pearce	508-875-6309	chrispearce@hotmail.com

Communication Committees

Online Teacher Wish List	Lori Greene	508-626-0558	lori_greene@irco.com
Barbieri Beacon Editor	Rob Dupcak	978-795-2563	Rob.dupcak@amd.com
Barbieri Beacon Email Loop Editor	Chris Pearce	508-875-6309	chrispearce@hotmail.com
Barbieri Beacon Email Friday Folder Moderator	Lana Lessem	508-620-6612	Llessem@yahoo.com
Barbieri Beacon Community Relations/Donor Coordinator	Beth Goldfarb	508-735-0961	Bethgoldfarb@hotmail.com
School Directory Coordinator	Stephanie Spalding	508-726-2762	smileyface235@hotmail.com

Social Committees

Kindergarten Picnic Volunteer	Stephanie Spalding	508-726-2762	smileyface235@hotmail.com
Kindergarten Picnic Volunteer	Melanie Palma	508-405-0479	melanie_palma@yahoo.com
Kindergarten Picnic Volunteer	Gretchen DeMore	617-448-4485	nehcterg@yahoo.com
Bus Driver Coffee Chair	Gia Jobin	508-872-5970	Gia@jobindesign.net
Multicultural Celebration Co-Chair	Sarah Guernsey	508-877-9783	SarahMoo@aol.com
Multicultural Celebration Co-Chair	Sarah Smith	508-877-0946	saraho1118@yahoo.com
Multicultural Celebration Volunteers	TBA		
Summer Reading Celebration Co-Chair	Brett Berkman	508-879-3899	brettberkman@hotmail.com
Summer Reading Celebration Co-Chair	TBA		
Staff Appreciation Luncheon Co-Chair	Lori Greene	508-626-0558	lori_greene@irco.com
Staff Appreciation Luncheon Co-Chair	Melissa Cunningham	508-877-7465	m_guillen@hotmail.com
Staff Appreciation Luncheon Volunteers	Kim Mills	508-788-9105	kam9697@yahoo.com

5th Grade Year Closing Ceremony Co-Chair	Beth Goldfarb	508-735-0961	Bethgoldfarb@hotmail.com
5th Grade Year Closing Ceremony Co-Chair	Lana Lessem	508-620-6612	Llessem@yahoo.com
5th Grade Year Closing Ceremony Committee Member	Teresa Weisman	508-879-5339	atweisman@rcn.com
5th Grade Year Closing Ceremony Committee Member	Gia Jobin	508-872-5970	Gia@jobindesign.net
Kindergarten End of the Year	Melissa Cunningham	508-877-7465	m_guillen@hotmail.com
Kindergarten End of the Year	Mariana Ravanales	508-631-1661	mariana.ravanales@gmail.com

Enrichment Committees

Creative Arts Chair	Sandra Acevedo	508-877-7248	marijames@aol.com
Creative Arts Volunteer	Gretchen De More	617-448-4485	nehcterg@yahoo.com
Creative Arts Volunteer	Kim Mills	508-788-9105	kam9697@yahoo.com
Chess Club Chair	Thad Peterson	508-877-1474	thad.peterson@gmail.com
Chess Club Volunteer	Arnold Mills	508-788-9105	almills3@yahoo.com
Chess Club Volunteer	Oded Haber		oded.haber@gmail.com
Chess Club Volunteer	Russ Ohanian	508-877-5259	rohanian@post.harvard.edu
Chess Club Volunteer	Matt Bernstein	508-405-0525	mebernstein@partners.org
Drama Club Director	Susi Leeming	508-879-3034	Sjones-leeming@hotmail.com
Lego Club Co-Chair	Melanie Palma	508-405-0479	melanie_palma@yahoo.com
Lego Club Volunteer	TBA		
Author's Day Co-Chair	Kim Mills	508-788-9105	Kam9697@yahoo.com
Author's Day Co-Chair	TBA		
Reading is Fundamental (RIF) Volunteer	Kim Mills	508-788-9105	Kam9697@yahoo.com
Reading is Fundamental (RIF) Volunteer	Mariana Ravanales	508-631-1661	mariana.ravanales@gmail.com
Reading is Fundamental (RIF) Volunteer	Gretchen De More	617-448-4485	nehcterg@yahoo.com
Spelling Bee Co-Chair	TBA		
Spelling Bee Co-Chair	TBA		

Community Committees

Town wide PTO Representative	Reps will be selected	during our first	meeting
Food Drive Coordinator	TBA		
Framingham Education Foundation Liaison	TBA		

DISTRICT POLICIES AND PROCEDURES



NONDISCRIMINATION POLICY STATEMENT

The Framingham Public Schools does not discriminate based on race, color, age, gender, sexual orientation, religion, ethnic or national origin, disability, veteran's status, or any other status protected by law. Any concern related to the implementation of this policy may be addressed directly to the building Principal, the Superintendent of Schools (508 626-9117), the or the 504 Coordinator (508-626-9197).

The Boston Office of the Massachusetts Commission Against Discrimination is located at One Ashburton Place, Boston, MA 02108.

July 2004

NON-DISCRIMINATION STATEMENT

The Framingham School Committee is committed to a policy of nondiscrimination in relation to race, national origin, religion, gender, age, sexual orientation, or recognized disabilities. In keeping with the requirements of Federal and State laws, the Framingham School district strives to remove any vestige of discrimination in employment, assignment, and promotion of personnel; in educational opportunities and services offered students; in their assignment to schools and classes; and in their discipline; in location and use of facilities; and in educational offerings and materials. The Framingham School Committee encourages its staff to improve human relations within the schools, and to establish channels through which citizens can communicate their concerns to the administration.

PUBLIC NOTICE PROTECTIVE REGULATIONS

The Framingham Public Schools does not discriminate based on race, color, age, gender, sexual orientation, religion, ethnic or national origin, disability, veteran's status or any other status protected by law. Any concern related to the implementation of this policy may be addressed directly to the building Principal or the Superintendent of Schools. Grievance Procedures for the district can be found on the Framingham Public Schools website:
<http://www.framingham.k12.ma.us>

As related to disabilities, the District complies with the following two Federal Civil Rights Laws:

AMERICANS WITH DISABILITIES ACT

Program applicants, participants, members of the general public, employees, job applicants and others are entitled to participate in and benefit from all Framingham Public Schools' programs, activities, and services without regard to disability. Copies of this notice are available, upon request, in alternative print formats (large print, audio tape, Braille, computer disk, etc.) Our grievance procedure, self-evaluation, as well as ADA policies, practices and procedures are also available. Inquiries, requests, and complaints should be directed to: Dr. Steven Hiersche, Superintendent of Schools, 31 Flagg Drive, Framingham, MA 01702, 508-626-9117(voice), 508-626-9119 (Fax), 508-626-9126 (TTY).

SECTION 504 OF THE REHABILITATION ACT OF 1973

The Framingham Public Schools complies with Section 504 of the Rehabilitation Act of 1973 which protects the rights of individuals with disabilities in programs and activities that receive federal funding. Section 504 regulations require the provision of free and appropriate public education to eligible students, reasonable accommodations and procedural safeguards. Grievance procedures are available upon request. Inquiries concerning the application of Section 504 may be referred to the 504 Coordinator at 508-626-9197 or to the Office for Civil Rights, Department of Health, Education and Welfare, Washington, D.C. 20201.

The Framingham Public Schools also complies with the following State and Federal Statutes and School Committee Policy:

CHAPTER 622 OF MASSACHUSETTS GENERAL LAWS AND TITLE IX OF THE FEDERAL EDUCATION AMENDMENTS OF 1972

Regulations governing the application of Chapter 622 of the Massachusetts General Laws, Acts of 1971, were issued in June of 1975. Chapter 622 specifies “No person shall be excluded from or discriminated against in admission to a public school of any town, or in obtaining the advantages, privileges, and courses of study in such public school on account of race, color, sex, religion, national origin, or sexual orientation.” These regulations focus on the services, programs and opportunities offered to students. The Chapter 622 Regulations address five areas of school policy: school admissions, admission to courses of study, guidance, course content, and extra curricular and athletic activities. Title IX of the Educational Amendments of 1972 became effective in July of 1975 and is concerned only with discrimination on account of sex, while extending protection against sex discrimination to the employment practices of a school or school district. Title IX states that “No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under an education program or activity receiving federal assistance.” Title IX rules and regulations require education institutions receiving federal assistance to adopt a notification policy concerning Title IX. A copy of this policy and/or any regulations or inquiries regarding Title IX or Chapter 622 may be obtained by contacting, Dr. Steven Hiersche, Superintendent of Schools & Title IX Coordinator for the Framingham Public Schools, 31 Flagg Drive, Framingham, MA 01702, 508-626-9117.

Grievance Procedures for Students Regarding Complaints Alleging Discrimination in all Protected Categories

*** Policy Statement from Policy GBCC (also JFCK)**

It is the policy of the School Committee to maintain a work and educational environment in the Framingham Public Schools that is free of sexual harassment and of discriminatory actions based on race, color, age, gender, sexual orientation, religion, ethnic or national origin, disability, veteran’s status and any other status protected by law. Unlawful employment discrimination and sexual harassment by employee or students will not be tolerated.

*** Grievance Procedure and Timelines**

- 1) The first step is to stop the offensive conduct by confronting the person who is harassing and by requesting that the discriminatory behavior stop. Students should have adult support when taking this step.
- 2) If this process does not work, the victim should contact the building principal or some other responsible adult in the building. Guidance Counselors are always available to help students in the process.

- 3) Within thirty (30) days of the harassing or discrimination event, the victim speaks to the principal – or another adult who immediately brings it to the attention of the principal. The details of the complaint should be in writing.
- 4) The Principal will investigate and give a written response to both parties within twenty (20) days.
- 5) Disciplinary actions will be taken as deemed appropriate. Issues of confidentiality and non- retaliation against the person filing the complaint will be fully respected by principals and any district investigators.
- 6) Along with building Principal, the Superintendent of Schools, Assistant Superintendent of Schools, Director of Curriculum and Staff Development, Director of Human Resources, and Director of Guidance, Social Work, and Psychology, can all be contacted as part of the complaint process.
- 7) **All final complaints or appeals are directed to the Superintendent of Schools 508-626-9117 who will report back on any complaint/appeal within fifteen (15) days.**

* The Equal Employment Opportunity Commission or the Massachusetts Commission Against Discrimination are the government agencies that can be appealed to if the victim is not satisfied with the district's handling of the complaint.

* Please visit the District Website at framingham.k12.ma.us for the complete presentation of Policy GBCC (also JFCK) regarding harassment and discrimination.

June 18, 2007

Framingham Public Schools Network (FPSNET) **Student Acceptable Use Policy Guidelines**

1. Educational Objectives

- 1.1. The purpose of the Framingham Public Schools Network (FPSNET) is to facilitate communications in support of student education, staff professional development, and education research. Use of FPSNET must be in support of the educational objectives of the Framingham Public Schools.

2. Terms and Definitions

- 2.1. *FPSNET* refers to the Framingham Public Schools Network (fpsnet.net and fpsnet.org) and all associated resources. This includes, but is not limited to: workstations and peripherals, printers, network infrastructure, operating systems, software applications, domain structures, user accounts, e-mail, and Internet access.
- 2.2. *User* refers to any student or staff member with an FPSNET account or anyone else provided access to resources associated with FPSNET.

- 2.3. This policy applies to all FPSNET users, and to the use of FPSNET and all associated resources whether or not they are connected to the network or physically on school property, and any device that is not the property of the Framingham Public Schools but is used to connect to FPSNET or any of its resources.

3. Privilege vs. Right

- 3.1. Access to FPSNET is a privilege, not a right. Use of FPSNET requires the user to take full responsibility for his or her actions. Inappropriate use might result in cancellation of this privilege or more serious penalties as stated in Section 7 of this document.

4. Privacy

- 4.1. In order to protect student's schoolwork, user folders and e-mail boxes carry individualized security that protects from any account, other than the specific user's or a network administrator's, gaining access.
- 4.2. There is no expressed or implied level of privacy regarding the contents of students' user folders, e-mail boxes, or any other use of FPSNET and associated resources.
- 4.3. The Office of Technology monitors network activity and stored content on a regular basis and reserves the right to take those actions necessary to maintain the operational integrity of FPSNET and its resources.

5. Appropriate Network Activity

- 5.1. Activities in support of the *Educational Objectives* as stated in Section 1, and that do not violate other school or district policies, are acceptable and appropriate.
- 5.2. Responsible users: 1) know they are part of a larger, global community and their actions reflect upon themselves and their school; 2) use resources efficiently and under proper supervision by staff; and 3) understand prompt reporting of technical problems, or inappropriate behavior, to a supervising staff member benefits all users by maintaining the functional integrity of FPSNET and associated resources.

6. Inappropriate Network Activity

- 6.1. The following activities are considered inappropriate use of FPSNET. Activities not listed and determined by the appropriate school officials to fall outside of *Section 5: Appropriate Network Activities*, will also be treated as inappropriate network activities.
 - 6.1.1. Intentionally obtaining copies of or modifying: files, passwords, or data belonging to another user without that person's expressed permission.
 - 6.1.2. Vandalism or theft of hardware, software applications, files, and configurations. This includes attempting to introduce viruses, or other malicious code, into FPSNET or into other systems via FPSNET.
 - 6.1.3. Intentionally bypassing or attempting to bypass FPSNET security, including attempts to bypass Internet filtering.
 - 6.1.4. Installing software that has not been approved by the Director of Technology or designee.
 - 6.1.5. Revealing personal information about others on the Internet.
 - 6.1.6. Revealing personal information about yourself without the expressed permission of a supervising staff member.
 - 6.1.7. Intentional storage, viewing, or distribution of materials considered inappropriate within a school environment (e.g., pornography, materials in support of criminal activities, language that is abusive, obscene, or sexually explicit, etc.).
 - 6.1.8. Accessing web mail, other than that provided by the Framingham Public Schools.
 - 6.1.9. Violating the legal protection of copyright, including the use of materials or ideas without properly citing its source.
 - 6.1.10. Activities designed to harass other users.

- 6.1.11. Advertising or advocating for non-school related activities or for-profit organizations, campaigning for political office, or “chain letters”.
- 6.1.12. “Chats” and games, unless approved, directed, and supervised by an appropriate member of the school faculty or administration. The Director of Technology must expressly approve the storage, installation, and use of such files or applications.

7. Consequences

- 7.1. In cases where it has been determined that a user has acted inappropriately, and depending on the extent and nature of the infraction and with consideration of the user’s previous behavior, the appropriate administrative staff in consultation with the Director of Technology may take the following actions against the user:
 - 7.1.1. Restricted network access.
 - 7.1.2. Temporary or permanent loss of user account and privileges to access FPSNET and all associated resources.
 - 7.1.3. Disciplinary action up to and including suspension and expulsion.
 - 7.1.4. Legal action, including criminal prosecution, as appropriate under local, state, and federal law.

8. Liabilities

- 8.1. Framingham Public Schools will not be responsible for the accuracy, nature, or quality of information obtained from the Internet.
- 8.2. Framingham Public Schools makes no guarantees, expressed or implied, with regard to the reliability or availability of FPSNET resources or the Internet.
- 8.3. Framingham Public Schools is not responsible for unauthorized financial obligations resulting from access to the Internet.
- 8.4. Framingham Public Schools is not responsible for costs, liabilities, or damages users might incur as a result of using FPSNET, including but not limited to, corruption of data or damage to personal property.

FRAMINGHAM ATTENDANCE PROCEDURE

Daily attendance in school is mandatory. Parents and guardians are legally responsible for the daily attendance of children under their care. Every effort should be made to keep absenteeism to a minimum. Children who are not in schools cannot benefit from the daily instruction that will ensure their academic success. Framingham Public Schools abide by Chapter 76, Sections 1 and 2 of the Massachusetts General Laws. Cases of chronic or habitual truancy will be reported to the Supervisor of Attendance who has the authority to file a criminal complaint in court against the responsible parent and/or guardian.

Parents/Guardians may excuse students for reasons of illness a maximum of 5 school days per year. After the 5th absence students will be marked as unexcused unless a doctor’s note is provided to the school nurse.

The following reasons only shall be considered Excused Absences:

- Religious holiday or Observance
- Illness or Injury accompanied by a doctor's note after 5th day
- Death of a family member
- Visit to another educational setting
- Medical or Dental appointment accompanied by a doctor's note
- Court appearance

The following example shall be considered Unexcused Absences:

- All Vacations occurring during the school day
- Transportation problems (missing the bus)
- 5 or more sick days without a doctor's note
- No notification of absence to the school by the parent or guardian
- Delay in obtaining immunizations

BULLYING

The Massachusetts Bullying Prevention and Intervention Law Chapter 92 of the Acts of 2010 (*an Act Relative to Bullying in Schools*) was signed into law on May 3, 2010. It requires that school leaders create and implement strategies to prevent and address bullying. The safety and well being of all students is a serious concern for school personnel as well as members of the larger community. Incidents of bullying and harassment will not be tolerated by Framingham Public Schools.

Bullying is defined as:

- Repeated conduct which causes:
- Physical or emotional harm
- Damage to a victim's property
- Hostile environment at school for the victim
- Infringes on the rights of the victim
- Materially and substantially disrupts the education process or the orderly operation of a school

Off- school grounds bullying may be dealt with at school when:

- It creates a hostile environment at school for the victim or
- Materially and substantially disrupts the education process or the orderly operation of the school

Bullying is unacceptable in the school and will be dealt with on a case by case basis. Students will be informed at the beginning of the school year about anti-bullying behavior and how they are expected to conduct themselves. Teachers and adults in the building will report any bullying activities to the administration when it is observed. All bullying behavior will be dealt with and a log discussing the incident and follow-up meetings will be recorded. Discipline or intervention actions may be taken with the aggressors and parents will be notified.

What is bullying?

1. The behavior must be repeated. If a behavior occurs only once, it may constitute harassment, but it is not bullying.
2. The behavior must be unwanted, offensive, threatening, insulting, humiliating, or causes the target to feel so stressed, injured or threatened that it interferes with is/her educational performance.
3. There must be an imbalance of power between the victim and the aggressor.
 “Bullying” is a systematically or chronically inflicting physical hurt or psychological distress on one or more students or employees.

Bullying may involve but is not limited to:

1. unwanted teasing
2. threatening/intimidating behavior
3. stalking or cyberstalking
4. cyberbullying
5. physical violence
6. theft or destruction of school or personal property
7. sexual, religious, or racial harassment
8. public humiliation
9. social exclusion, including incitement and or coercion
10. rumor or spreading of falsehoods

Here are some differences between bullying and other forms of conflict:

Rough Play	Fighting	Bullying
Usually friends often will do the same things again	Usually not friends, Typically actions not repeated	Not friends but actions will be repeated
Power not an immediate issue	Power close to equal	Power is not equal
Not about hurting	Trying to hurt each other	Bullying is trying to hurt, humiliate
Effect is friendly, mutual	Effect is negative, angry	Effect varies between victim and bully

How do I file a report of bullying?

There are several methods for reporting suspected bullying incidents:

- Contact your school by phone and report it to school personnel
- Make a report in person or complete the Incident Report Form online at www.framingham.k12.ma.us

What happens next?

- Administrators will acknowledge receipt of your report
- A preliminary review of the incident may be conducted to determine need for the investigation
- If warranted, an investigation will be conducted and completed
- Parents of the target and the aggressor will be notified of the results and the school will take appropriate action

Resources about Bullying:

www.framingham.k12.ma.us for Framingham Bullying Prevention and Intervention Plan

<http://webhost.bridgew.edu/marc/> Massachusetts Aggression Reduction Center at Bridgewater State College

<http://www.doe.mass.edu/> Massachusetts Department of Elementary and Secondary Education

FRAMINGHAM'S WELLNESS POLICY

Students are the first concern of the district and must receive the primary attention of the School Committee and all staff members. In pursuit of this primary goal, it is imperative that the health and wellness of the individual student, and the student body as a whole, be considered an important part of the educational process. Good health fosters student attendance and education. Children need access to healthful foods and opportunities to be physically active in order to grow, learn and thrive. To this end, the School Committee will work with the Health Advisory Council, staff, students and community members to initiate and implement the Wellness Policy.

Nutrition Guidelines for All Foods on Campus

Framingham Public Schools will provide students with access to a variety of affordable, nutritious and appealing foods that meet the health and nutrition needs of students, will incorporate ethnic and cultural foods into the meal plan that reflect the Framingham public school's diverse student body; and, in collaboration with the building principals, will provide clean, safe and pleasant settings and adequate time for students to eat.

All foods made available on campus will comply with the current USDA's Dietary Guidelines for Americans.

The following will also comply with the current Massachusetts A La Carte Food and Beverage Standards: food and beverages sold in vending machines and school stores; a la carte items' beverage contracts; and food and beverages offered as school incentives and at school celebrations.

Nutrition information for products offered in snack bars, a la carte, vending machines and school stores will be readily available near the point of purchase.

Nutritional information on all school foods will be provided to each school and made available either in hard copy or in electronic form.

Food Service Directors are recommended to have a background in nutrition.

Physical Activity and Fitness offered by the Framingham Public Schools

The following list contains statements and goals for physical activity for students in the Framingham Public Schools.

All elementary school students in the Framingham Public Schools will have 60 minutes of formal physical education class every week and a minimum 15-minute recess period each day.

All middle school students will receive a consistent amount of time in formal physical education class, with two 45-minute classes per cycle. Framingham Public Schools recognizes the importance of offering physical education instruction throughout the entire school year.

The district will strive to increase present physical education offerings at the high school and to increase participation in all four years. Opportunities for physical activity shall be incorporated into other subject lessons when possible.

The district will broaden opportunities for physical activity for students at all levels through a variety of before and/or after school programs including, but not limited to, intramurals, interscholastic athletics and physical activity clubs. Framingham Public Schools, along with the Massachusetts Department of Education, recognizes that the above named activities are not to be used in place of formal physical education classes, which are part of the 990 hours of structured learning time.¹

A state license is required for all teachers of physical education classes.

The district will support walk-to-school initiatives.

Schools will encourage parents and guardians to support their children's participation in physical activity; to be physically active role models; and to include physical activity in family events.

Nutrition Education statements and goals for the Framingham Public Schools

Students will receive nutrition education that teaches the skills they need to adopt and maintain healthy eating behaviors.

Nutrition education will be taught within the comprehensive health education program taught in the Framingham Public Schools. The district will strive to develop an organized, sequential, system-wide nutrition education program to be implemented in grades pre-K through 12, as outlined in the Massachusetts Curriculum Frameworks.

The Family and Consumer Science Department at Framingham High School will also teach nutrition education.

Nutrition education will be offered in the school cafeteria as well as in the classroom, with collaboration between the food service staff and other school personnel including teachers.

Staff who provide nutrition education will have appropriate training.

Students will receive consistent nutrition messages from all aspects of the school program.

SCHOOL COMMITTEE

FRAMINGHAM SCHOOL COMMITTEE
2011 – 2012 Roster

MEMBERS	TERM	HOME ADDRESS	TELEPHONE
Beverly Hugo Chair	2012	1 Catherine Road	H (508) 877-7575
David F. Miles Vice Chair	2014	18 Woodward Road	H (508) 875-6599
Richard A. Finlay Clerk	2013	126 Danforth Street #2	H (508) 788-6234
Adam Blumer	2013	27 Lowe Circle	H (508) 877-9783
Michael J. Bower	2014	18 Edith Road	H (508) 877-5233
Andy Limeri	2012	29 Dartmouth Drive	H (508) 877-4215
Carol Phalen	2014	30 Major Hale Drive	H (508) 788-1750
Mia Lin FHS Student Rep	2011		
Brendan Brown FHS Student Rep	2011		

April 7, 2011
Roster2011/2012